

# KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

## NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

**7.00pm on Monday 2nd December 2019 in the Reading room, Mechanics Institute, Kirkby Malzeard - Members of the public welcome**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

### AGENDA

- 1. Welcome and Apologies. Declarations of Interests.**
- 2. Approve Minutes of last meeting.**
- 3. Action Points (where not dealt with elsewhere on Agenda).**
  - a) Note Parish Council conditional approval of appointment of Andrew Towleron Associates as Consultants, subject to grant funding being available.
- 4. Project Plan**
  - a) Project Plan update – Peter Saxon.
- 5. Funding.**
  - a) Update on 2019-20 grant application to Locality – Peter Cooper.
- 6. Public and Stakeholder Consultations**
  - a) Review progress on Public Consultation document.
- 7. Pre-Consultation publicity/Initial Ideas Gathering**
  - a) Finalise arrangements for Drug Awareness meeting 10.12.2019 – Jane Aksut.
  - b) Consider other ideas for publicising NP prior to Consultations.
- 8. Any other business (items to include on Agenda of next meeting).**
- 9. Date of next meeting.**

ACTING PARISH CLERK Howard Mountain, Mount Pleasant, Laverton HG4 3RH Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, Minutes and General Privacy Notice, available on Parish Council website [www.kmldpc.btck.co.uk](http://www.kmldpc.btck.co.uk) Facebook: @kmldpc

**Dated 27.11.2019**