

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

7.00pm on Monday 10 February 2020 in the Reading room, Mechanics Institute, Kirkby Malzeard - Members of the public welcome

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

AGENDA

- 1. Welcome. Receive and approve Apologies. Declarations of Interests.**
- 2. Approve Minutes of meetings held on 13.01.2020.**
- 3. Action Points (where not dealt with elsewhere on Agenda).**
None.
- 4. Project Plan**
 - a) Approve Project Plan update.
- 5. Funding.**
 - a) Consider grant application for 2020-21
- 6. Public and Stakeholder Consultations**
 - a) Review and approve revised Public Consultation document.
 - b) Review progress on Stakeholder consultation documents.
- 7. Pre-Consultation publicity**
 - a) Approve logo design.
 - b) Approve flyer design and projected costings (for approval by Parish Council).
 - c) Consider additions and amendments to Neighbourhood Plan page on new community website (kirkbymalzeardarea.org.uk)
- 8. Any other business (items to include on Agenda of next meeting).**
- 9. Date of next meeting.**

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Email: clerk.kmldpc@outlook.com Agenda, Minutes and General Privacy Notice, available on Parish Council website www.kmldpc.btck.co.uk Facebook: @kmldpc

Dated 05.02.2020