

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Wednesday 10 June 2020 at 7.30pm

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with Parish Council Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public and anyone interested in observing or participating should contact Cllr Alan Brownlee for details of how to take part. alanbrownlee.kmldpc@gmail.com

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

This is intended to be a brief meeting to deal with urgent items only.

AGENDA

- 1. Welcome. Receive and approve Apologies. Declarations of Interests. Brief summary by Chair of the procedures at remote meetings.**
- 2. Note revised Terms of Reference – May 2020.**
- 3. Appoint Committee Chair for 2020-2021.**
- 4. Approve Minutes of meeting held on 16.03.2020.**

5. Action Points from previous meeting (where not dealt with elsewhere on Agenda).

- a) Project Plan – no update prepared until restrictions due to coronavirus lockdown fully lifted.

6. Funding.

- a) Confirmation of refund of unused monies amounting to £1022 from 2019-20 grant.
- b) Consider and approve grant application for 2020-21.

7. Public Consultation.

- a) Consider any further revisions to document following consideration of content of Harrogate Local Plan adopted 05.03.2020.

8. Any other business (items to be included on Agenda of next meeting).

9. Date of next meeting.

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Email: clerk.kmldpc@outlook.com Agenda, Minutes and General Privacy Notice, available on Community website www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

Dated 05.06.2020