

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

7.00pm on Monday 12 August 2019 in the Reading room, Mechanics Institute, Kirkby Malzeard - Members of the public welcome

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

AGENDA

- 1. Welcome and Apologies. Declarations of Interests.**
- 2. Approve Minutes of last meeting.**
- 3. Action Points (where not dealt with elsewhere on Agenda).**
None.
- 4. Project Plan**
 - a) Consider amended draft Project Plan – Peter Saxon.
 - b) Report on obtaining consultancy advice to update Project Plan in future – Alan Brownlee.
- 5. Information and Evidence Gathering**
 - a) Initial analysis of existing evidence provided by HBC and sources from Ripon City Plan.
- 6. Consultation Strategy**
 - a) Draft list of ‘Stakeholders’ – Rebecca Mann.
 - b) Consider format and content of consultation document.
- 7. Publicising Neighbourhood Plan and seeking ‘Initial Ideas’ from members of public.**
 - a) Consider responses gathered at Community Garden Party on July 20.
 - b) Consider suitable events for further idea gathering.
 - c) Logo – Jane Aksut.
- 8. Funding**
 - a) Further consideration of application to Locality.
- 9. Any other business (items to include on Agenda of next meeting)**
- 10. Date of next meeting**

ACTING PARISH CLERK Howard Mountain, Mount Pleasant, Laverton HG4 3RH Email: clerk.kmldpc@outlook.com Agenda, Minutes and General Privacy Notice, available on Parish Council website www.kmldpc.btck.co.uk Facebook: @kmldpc

Dated 06.08.2019