

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

7.00pm on Monday 13th January 2020 in the Reading room, Mechanics Institute, Kirkby Malzeard - Members of the public welcome

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

AGENDA

- 1. Welcome. Receive and approve Apologies. Declarations of Interests.**
- 2. Approve Minutes of meetings held on 11.11.2019 and 02.12.2019.**
- 3. Action Points (where not dealt with elsewhere on Agenda).**
 - a) Note Parish Council approval of appointment of Andrew Towler Associates as Consultants, subject to availability of grant funding, and on basis that SG undertake work wherever practical to avoid any unnecessary expenditure.
- 4. Project Plan**
 - a) Approve Project Plan update.
- 5. Funding.**
 - a) Note 2019-20 grant funding of £1850 received by Parish Council.
- 6. Public and Stakeholder Consultations**
 - a) Review and approve draft Public Consultation document for submission to Consultants.
 - b) Review progress on Stakeholder consultation documents.
- 7. Pre-Consultation publicity/Initial Ideas Gathering**
 - a) Feedback from Drug Awareness meeting 10.12.2019.
 - b) Approve flyer design.
 - c) Approve logo design.
- 8. Any other business (items to include on Agenda of next meeting).**
- 9. Date of next meeting.**

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Email: clerk.kmldpc@outlook.com Agenda, Minutes and General Privacy Notice, available on Parish Council website www.kmldpc.btck.co.uk Facebook: @kmldpc

Dated 08.01.2020