

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NOTICE OF NEIGHBOURHOOD PLAN STEERING GROUP MEETING

TUESDAY 6 JULY 2021 AT 7.30PM

MEMBERS OF THE PUBLIC WELCOME

The meeting will be held in the MAIN HALL of the MECHANICS INSTITUTE, KIRKBY MALZEARD and will be subject to current requirements for public meetings with total numbers present limited to allow for adequate social distancing within the space available. In order to assist with this, it would be appreciated if members of the public could advise the SG Secretary if you will be attending so that appropriate arrangements can be made. Those attending will be expected to wear face coverings (unless exempt).

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill in accordance with its Terms of Reference.

AGENDA

- 1. Welcome. Receive and approve Apologies. Declarations of Interests.**
- 2. Approve Minutes of meeting held on 18.05.2020.**
- 3. Action Points from previous meeting (where not dealt with elsewhere on Agenda)**
 - a) Strategic Environmental Assessment – advice from HBC
- 4. Steering Group Membership**
 - a) Role of Treasurer
 - b) Progress in seeking additional resident members
- 5. Project Plan - agree updated version.**

6. Public Consultation

- a) Quantitative responses – consider method of data collation and approve costing, consider nature of analysis and method of recording additional comments provided to tick-box answers.
- b) Qualitative responses – consider collated responses to questions where comments were requested. Agree means of recording these in Plan document.

7. Stakeholder Consultation

- a) Progress report on responses from major employers/school and doctors.
- b) Allocate responsibility of individual members for consultation with other Stakeholders

8. Locality Grant

- a) confirmation of successful grant application for 2021-22.

9. External factors which may affect Neighbourhood Plan – Government Planning Legislation review and Local Government review in Yorkshire.

10. Any other business (items to be included on Agenda of next meeting).

11. Date of next meeting.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmlldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website:

www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmlldpc@outlook.com Facebook: @kmlldpc

Dated 01.07.2021