

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the School Room of the Methodist Chapel, Kirkby Malzeard on 30 November 2021

Steering Group members present: Cllr Peter Saxon (Chair), Mrs Claire Walker (Vice-Chair), Cllr Fiona Robertshaw, Cllr Jane Aksut and Cllr Geoffrey Berry. Mr Howard Mountain (Secretary). No Members of the Public present.

The meeting commenced at 7.30pm.

1. Welcome. Receive and Approve Apologies. Declarations of Interests.

PS welcomed members to the meeting. Apologies were received and approved from Cllr Chris Floyd and Mrs Anne Hancock. There were no Declarations of Interests by Members.

2. Approve minutes of meeting held on 26.10.21

The Minutes of the last Meeting were approved as an accurate account and were signed as such by the Vice-Chair.

3. Action Points from previous meeting (where not dealt with elsewhere on Agenda)

None.

4. Public Consultation.

JA and CW provided an update on the process of publishing the responses from this consultation process. Whilst the presentation of the quantitative responses was finalised and the format to be used for the qualitative responses had been agreed, some minor work was still to complete. **Action: JA and CW to forward final version to all SG members for approval as soon as possible and then publish on the website.**

5. Stakeholder Consultation.

HM provided an updated version of the Stakeholder Consultation document. Responses had now been received from D & M Design and Fabrication, R and J Yorkshire's Finest, Kirkby Malzeard and Masham Surgeries, the Mechanics Institute, Highside Playing Field Association, Kirkby Malzeard Pre-School, Lunch Club, Highside Singers, Dallowgill WI, Kirkby in Bloom, and Kirkby Malzeard Methodist Chapel.

Signed.....

Date.....

Those from Dallowgill Chapel, Kirkby Malzeard WI, Dallowgill Outdoor Centre, St Andrews Church and Kirkby Malzeard Primary School are in hand, but have not so far been received.

Action: SG members responsible for obtaining these to forward them on as soon as possible. FR to contact Henry Jenkins Group to ascertain if they also wish to submit a response.

6. Initial Consideration of policies following Consultation process.

- a) Further discussion took place concerning the draft Policies to be considered at the forthcoming SG internal Workshop to take place with Andrew Towleron on 14th December. In addition to the items outlined in item 6 of the Minutes of the SG Meeting on 26.10.2021, it was agreed that the group should also look at draft Policies to cover commercial property, agricultural land use and the provision of allotments. **Action: HM to collect detailed maps of NP area to be used at workshop from Joe Varga, HBC Planning Department.**
- b) No response had been received as yet from Kirkby Lions Junior Football regarding the provision of improved parking and the item was deferred to the next meeting.
- c) Highside Playing Field Association had indicated that there was no extra space for car parking within the grounds of the Playing Field.

7. Any other business

- a) HM advised that KM Methodist Chapel will be sending an invoice shortly to cover four 2021 SG meetings at the Chapel, at a total cost of £80. The SG approved payment of this, being covered by the grant funding. **Action: HM to forward invoice when received to the Parish Council for their approval and payment.**

8. Date of next meeting.

This will be held in January at a date to be confirmed.

Minutes were taken by HM. The meeting finished at 8.35pm.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain on kmlldpc@btinternet.com Tel. 01765 689390.

Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmlldpc@outlook.com Facebook: @kmlldpc

Dated 06.12.2021

Signed.....

Date.....