

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the School Room of the Methodist Chapel, Kirkby Malzeard on 05 October 2021

Steering Group members present: Cllr Peter Saxon (Chair), Mrs Claire Walker (Vice-Chair) and Cllr Fiona Robertshaw. Mr Andrew Towleron (Planning Consultant). Mr Howard Mountain (Secretary). No Members of the Public present.

The meeting commenced at 7.30pm.

1. Welcome.

PS welcomed members to the meeting and thanked Andrew Towleron for travelling from Rotherham on this wet and windy evening.

2. Receive and Approve Apologies. Declarations of Interests.

Apologies were received and approved from Mrs Anne Hancock, Cllr Geoffrey Berry, Cllr Jane Aksut and Cllr Chris Floyd. There were no Declarations of Interests by Members.

3. Approve minutes of meeting held on 17.08.21

The Minutes of the Meeting held on 17.08.2021 were approved as an accurate account and were signed as such by the Chair.

4. Action Points from previous meeting (where not dealt with elsewhere on Agenda)

None.

5. Project Plan.

The revised version had been circulated by PS prior to the meeting and its contents were noted and agreed.

6. Progress Review.

For the benefit of Members and the Planning Consultant, HM outlined the progress made over the last 12 months.

a) It was confirmed that the uploading of the data from the Public Consultation document had been cross checked using a random sample, and the analysis of quantitative data

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completed, with all qualitative data compiled in lists. The Steering Group considered the validation of the responses and were satisfied that they should be taken as an accurate reflection of the views of the community. The responses will shortly be published on the website for the benefit of interested parties. As well as keeping the public informed of progress it is hoped that this will generate some further interest from residents in becoming members of the Steering Group. **Action: JA and CW to consider how to best present the Qualitative data on the website and then proceed to publication.**

b) The Stakeholder Consultation process is nearing completion with mid-November agreed as an appropriate dead-line. HM reported that a third request to arrange a Consultation with the School had been sent but still no reply had been received and it was resolved that the Chair of Governors should now be approached in order to make progress on this matter. It was further agreed to place on hold the Consultation with the Wensleydale Dairy for the time being due to the complicated circumstances given the change of ownership and the allocation for housing on their site. **Action: All members to arrange for the consultations for which they are responsible to be completed by the dead-line.**

c) Evidence Gathering. The main statistical document will be the 2011 census (or any information published from the 2021 census when it becomes available) together with local information previously issued by HBC. Further detailed evidence gathering on specific topics will be carried out prior to Policy Writing.

7. Input and Advice from Planning Consultant

Having heard the progress report and having previously considered the responses from the Public Consultation, AT provided the following initial suggestions:

- a) that the SG compile a short list of the 'Local Green Spaces' where there was strong support for additional protection e.g., Highside Playing Fields. He will then provide Pro-forma tests for the SG to complete prior to Policy Writing;
- b) similarly, a short list of potential Special Character Areas and Local Character Buildings should be drawn up from those suggested and then consideration could be given to how best to proceed having regard to the specific nature of each of these;
- c) as a general Dark Skies policy for the Plan Area had been suggested he would draw up a policy for this for the SG to consider including within the NP;
- d) whilst the majority view of respondents was that the Village Development Limits for Kirkby Malzeard should not be extended to enable further development, there were clearly anomalies with existing dwellings and recently granted Consents not being included within those Limits. He would therefore investigate the process for updating and correcting the existing VDL with HBC if practical.
- e) as Traffic and Transport was clearly seen by respondents as an area where action was urgently needed, he would investigate the extent to which individual matters could be covered within a NP, for example the practicalities of providing a public car-park within

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Kirkby Malzeard. He did stress that NYCC Highways Authority was principally responsible for such matters and liaison with this body would be necessary before any site allocation or other measures could be possible within the Plan.

f) that as the majority of respondents were opposed to any additional housing developments, the case for even a small development of affordable housing for local people would need to be clearly made if it were seen by the SG as something that they felt warranted further investigation. There may be scope for introducing a more strictly defined 'Local Letting Policy' for non-market housing and for measures to try and limit holiday lets and second homes.

g) that there was scope to enable the NP to implement stricter design features for new housing. The existing Village Design Statement clearly needed updating with much greater emphasis on 'eco' aspects, but it did provide a useful starting point.

AT was thanked for his input and the SG agreed to hold a meeting before the end of the month to progress matters as speedily as possible.

8. Report on Locality webinar presentation.

a) AH was thanked for the information she had circulated on the webinar on 'How to use a NP to bring forward affordable housing including Affordable Housing for sale' which she attended on 08.09.2021.

9. External factors which may affect the Neighbourhood Plan.

AT confirmed that whilst the Government were back tracking on some aspects of their original proposals for planning reform following a by election defeat, Neighbourhood Plans continue to be part of their overall strategy. It is also understood that the Local Government re-organisation in North Yorkshire will not involve any real changes to existing arrangements but will simply be carried out under NYCC rather than under the District Councils largely by the same staff.

10. Finance.

HM confirmed that the Parish Council had approved the payments totalling £422 for the outsourcing of the data uploading and therefore a balance of £7,328 of the grant funding remained.

11. Any other business

None.

12 Date of next meeting.

To be held on Tuesday October 26 in the Methodist Chapel starting at 7.30pm

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Minutes were taken by HM. The meeting finished at 8.50pm.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain on kmlldpc@btinternet.com Tel. 01765 689390.

Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmlldpc@outlook.com Facebook: @kmlldpc

Dated 14.10.2021

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