

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the School Room of the Methodist Chapel, Kirkby Malzeard on 26 October 2021

Steering Group members present: Mrs Claire Walker (Vice-Chair), Cllr Fiona Robertshaw, Cllr Chris Floyd, Cllr Jane Aksut. Mr Howard Mountain (Secretary). No Members of the Public present.

The meeting commenced at 7.30pm.

1. Welcome. Receive and Approve Apologies. Declarations of Interests.

CW welcomed members to the meeting. Apologies were received and approved from Cllr Peter Saxon, Mrs Anne Hancock and Cllr Geoffrey Berry. There were no Declarations of Interests by Members.

2. Approve minutes of meeting held on 05.10.21

The Minutes of the last Meeting were approved as an accurate account and were signed as such by the Vice-Chair.

3. Action Points from previous meeting (where not dealt with elsewhere on Agenda)

None.

4. Public Consultation.

JA confirmed that she and CW had commenced work on presenting the qualitative responses in a format which would be easily accessible for the public, and that work would be completed before the next meeting. It was agreed that she would also analyse the responses to the Community Facilities Sheet so that this could be published as an appendix to the NP. The CF responses would also be referred directly to the Parish Council so that it could act on these in the meantime as considered appropriate. **Action: JA and CW to complete the presentation of responses so that this could be approved at the next meeting and then published immediately on the website.**

5. Stakeholder Consultation.

Members provided a progress report on the Stakeholder Consultations from Organisations for which they were responsible. Responses had now been received from the Mechanics

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Institute, Lunch Club, Dallowgill WI, Kirkby in Bloom, and Kirkby Malzeard Methodist Chapel with those from Dallowgill Chapel, Kirkby Malzeard WI, Dallowgill Outdoor Centre, St Andrews Church, Primary School and Kirkby Malzeard Pre-School in hand. **Action: HM will contact all other Stakeholders from whom a response is still awaited, to finalise arrangements.**

6. Initial Consideration of policies following Consultation process.

A general discussion was held about the type of Policies which could be included within the NP. Any final decisions would need to be held over until all Stakeholder Consultation responses were available. At this stage the following possible Policies were considered:

a) Provision of a public car park in Kirkby Malzeard. The most obvious location for this at the present time would appear to be an area at the Northern end of The Green, as this would serve the Highside Playing Fields and the Doctors Surgery as well as improving parking facilities for residents living on The Green itself. The possibility of installing electric charge points within a public car park was also covered. It was accepted that the support of both HBC and NYCC Highways would be needed for a car park to be created. Alternative sites will also be considered. **Action: As Junior Football on a Saturday morning had caused regular parking issues in the past it was agreed HM would contact them for their input and also contact Highside Playing Field Association to see if there were any unused areas within their grounds where further parking areas could be provided.**

b) Designation of 'Special Character Areas' and 'Local Character Buildings'. It was suggested that Church Street, Kirkby Malzeard be considered as a Special Character Area together with the Back Lanes in the village and that a shortlist of buildings/structures (not already Listed or otherwise protected) including The Queens Head, The Henry Jenkins (regardless of future use), the Methodist Chapels in KM and Dallowgill, the Chapel of the Resurrection, Laverton Bridge and Pinfold, the Mechanics Institute and Greycarth Monument would be discussed with the Planning Consultant acting for the SG to decide if these met the criteria. **Action: HM to submit initial list to Andrew Towlerton for further advice.**

c) Green Spaces designation. An initial short list of areas was drawn up comprising Highside Playing Fields, Lamberts Quarry, the Jubilee Garden, The School Playing Fields, The Green, West End Green and Dallowgill Moor. It was noted that some of these areas may not fulfil the criteria necessary or may already be adequately protected by other legislation and the SG's Planning Consultant is to provide pro-forma testing to establish how appropriate these may be. Further areas will also be considered as the NP process continues. **Action: HM to submit initial list to Andrew Towlerton for further advice.**

d) Agricultural buildings. It was suggested that as well as protection for traditional buildings, measures should be incorporated within the NP to favour practical modern replacement buildings being constructed provided that they were built in a sympathetic manner and did not adversely affect landscape values.

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Date.....

- e) 'Dark Skies' policy. It was agreed that a Dark Skies policy to control light pollution should be included.
 - f) Tree protection policy. The SG agreed that greater protection was needed for trees (both individually and in groups such as copses and woodlands) throughout the NP area and that a Policy should be incorporated to achieve this. Consideration should also be given to extending existing Hedgerow protection.
 - g) Low Emission areas. It was suggested that the practicalities of creating Low Emission Areas, for example outside the School and Doctors Surgery, be investigated.
 - h) KM Village Development Limits. All inaccuracies should be corrected and up to date Limits should be drawn up to include all existing buildings and plots where Planning Consent had been granted since the VDL was produced for the HBC Local Plan.
 - i) Affordable housing/local housing for local people. The Consultation responses showed some support for more affordable housing and an emphasis on smaller properties (2/3 bedrooms) but did not support any further significant housing development over and above that allocated in the HBC Local Plan. At this point the SG agreed to investigate whether the provision for affordable housing on the Laverton Road and Wensleydale Dairy sites was likely to be adequate to meet local demand. **HM to discuss with Andrew Towlerton what evidence was available to make an informed decision on this matter.**
 - j) 'Backland' development. Stricter controls were considered necessary where garden land behind existing houses is to be used for 'infill' development to ensure, for example, that existing housing still retains access to Back Lanes for on-site parking and dustbin collection etc.
 - k) Controls on housing occupancy. It was agreed to proceed if practical with a 'Local Letting Policy' for non-market housing and also measures to limit any future increase in the numbers of second homes/holiday lets, where these could be seen to be directly impacting on homes being available for local residents.
 - k) Design criteria for new development. It was agreed that a review of the existing KM Village Design Statement be undertaken and that its scope be extended to all the NP Area.
 - k) Climate change controls. It was agreed that an over-riding policy was essential to ensure that all future development in the NP Area be carried out to incorporate measures to prevent further adverse climate change. Further investigation is needed to ascertain if this policy could be applied retrospectively to older properties which comprise a relatively high proportion of the local housing stock within the NP Area in comparison for example to suburban areas.
- Action: HM to discuss these potential policies with Andrew Towlerton and obtain advice as to how best to develop these prior to the next meeting.**

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11. Any other business

None.

12 Date of next meeting.

To be held on Tuesday November 30th in the Methodist Chapel starting at 7.30pm

Minutes were taken by HM. The meeting finished at 8.50pm.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain on kmlldpc@btinternet.com Tel. 01765 689390.

Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmlldpc@outlook.com Facebook: @kmlldpc

Dated 09.11.2021

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Date.....