

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

03 JULY 2023 AT 7.30PM

The meeting will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard – members of the public welcome.

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill, in accordance with its Terms of Reference.

AGENDA

Welcome from existing Chair. Any apologies from SG members to be noted.

1. Revisions to Steering Group membership.

- a) Parish Council Representatives: Cllr Chris Floyd and Cllr Geoffrey Berry remain on the Steering Group but Cllr Jane Aksut and Cllr Jonathon Heap have resigned. Cllr Richard Hughes has been appointed in their place.
- b) Public Representatives: Mrs Anne Hancock has resigned but Mrs Claire Walker, Mr Peter Saxon and Mrs Fiona Robertshaw are continuing.
- c) Mr Howard Mountain continues in the role of Secretary/Treasurer.

Any additional public members wishing to join the Steering Group are asked to put their names forward at this meeting. The appointment of new Steering Group members is subject to formal approval by the Parish Council at their next meeting.

2. Appointment of Chair and Vice-Chair for 2023-24.

3. Any Declarations of Interests by SG members.

4. Approve Minutes of meeting held on 31.01.2023.

5. Review Draft Plan. Since the previous meeting a number of Action Points have been resolved – the following require further consideration:

- a) Vision Statement – section 4
- b) Local lettings policy – section 5.1
- c) Church Street ‘Local area of Special Character and Heritage’ -section 5.2
- d) Local Business - section 5.6.

6. Second Phase of Consultation. Confirm arrangements agreed at last meeting.

7. Financial Matters.

- a) Confirmation that the unspent balance of the 2022-23 grant from Locality/Groundwork amounting to £3564.00 has been returned in accordance with Grant rules.
- b) At present Locality/Groundwork are not accepting any applications for grants for 2023-24 as they are still awaiting confirmation from DLUHC that grant funding will be provided. The situation will be monitored and an application made as soon as they are being accepted. If further grants are not available when further expenditure is necessary to proceed with work towards the creation of the NP, funding will be sought from the Parish Council.

8. Any Other Business

9. Date of next meeting.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Parish Council Contact details: Clerk - Victoria Preston, 17 Cypress Gardens, Ripon HG4 2LT. Tel: 07725 801675. Email: clerk.kmldpc@outlook.com Facebook: @kmldpc

Dated 25.06.2023