

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **NEIGHBOURHOOD PLAN STEERING GROUP MEETING**

**MONDAY, 12 FEBRUARY 2024 AT 7.30PM**

**The meeting will be held in the Annex Room of the Mechanics Institute, Kirkby Malzeard – members of the public welcome.**

The purpose of the Steering Group, which is a committee of the Parish Council, is to produce a Neighbourhood Plan for Kirkby Malzeard, Laverton and Dallowgill, in accordance with its Terms of Reference.

### **AGENDA**

**1. Welcome. Apologies. Any Declarations of Interests by SG members.**

**2. Approve Minutes of meeting held on 13.11.2023.**

**3. Action Points from last meeting not covered elsewhere on agenda.**

None.

**4. Informal Public Consultation of Draft Plan – December 2023/January 2024.**

a) HM to provide analysis report on responses to the Questionnaire.

b) Consider any amendments to Draft Plan.

**5. Regulation 14 Formal Consultation.**

a) Discuss actions to be taken to progress towards the next step in the process to create a Neighbourhood Plan for the community

**6. Any Other Business.**

**7. Date of next meeting.**

**Neighbourhood Plan Contact details:** For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on [kmldpc@btinternet.com](mailto:kmldpc@btinternet.com) Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website:

[www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk)

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Dated 07.02.2024.