

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

NEIGHBOURHOOD PLAN STEERING GROUP MEETING

Minutes of the meeting held in the Mechanics Institute, Kirkby Malzeard on 20th January 2025.

Steering Group members present: Claire Walker (Chair), Cllr Chris Floyd, Cllr Geoffrey Berry (until item 5), Cllr Richard Hughes, Fiona Robertshaw and Marlon Johnson. Howard Mountain present as Secretary. No members of the public present.

The meeting commenced at 7.30pm.

1. Welcome. Apologies. Declarations of Interest.

Apologies from Peter Saxon and Phil Smalley.

No declarations of interest.

2. Approve Minutes of meeting held 10.06.2024.

The Minutes of the last meeting were approved as an accurate account and were signed as such by the Chair.

3. Action points from last meeting not covered elsewhere on Agenda.

a) Noted that all Action Points in item 5 of previous meeting relating to the arrangements for undertaking the Pre-Submission (Reg 14) Consultation were dealt with and the Consultation commenced on schedule on 08.07.2024.

4. Review of the Pre-Submission Consultation process.

The document setting out the responses received from consultees comprising statutory bodies, stakeholders and from 27 members of the community had been circulated. Two statutory bodies requested a short extension to the 06.09.2024 deadline. The Environment Agency returned their response on 13.09.2024. The responses from North Yorkshire Council were only received on 06.12.2024 despite a number of requests for an earlier response.

The process of undertaking the Regulation 14 Pre-Submission Consultation was reviewed and it was felt that all parties who may have wished to provide an opinion, had ample opportunity to do so. The only disappointing aspect was

Signed..... Date.....

the delay in receiving the responses from North Yorkshire Council which had effectively held up the process by at least three months and caused issues around the availability of grant funding given its deadline of March 31st, 2025.

5. Consider the responses from consultees and agree where amendments should be made.

In total 274 comments were made within the responses received, the majority of which were from NYC (Planning Policy and Place). Suggestions as to where amendments were necessary to the Draft Plan had been prepared by Andrew Towlerton, HM or CW for SG members to consider at this meeting.

Each comment was considered and an Action Plan drawn up. In some instances it was apparent that further information and advice would be needed.

Action: HM to contact NYC Planning and Place (Joe Varga) and Nidderdale National Landscape (Iain Mann) initially for this information and advice. Once this is available Andrew Towlerton will be asked to work with the SG to make the appropriate amendments.

Action: Provide Report to Parish Council advising them of current position for consideration at their meeting on 27.01.2025.

6. Finance.

a) Invoice for £400 from Andrew Towlerton Associates for initial advice on amendments following the Pre-submission consultation approved. **ACTION: HM to request approval of payment by Parish Council as soon as possible.**

7. Any Other Business.

None.

8. Date of next meeting.

Date of next meeting to be confirmed once work on preparing amendments complete.

The meeting ended at 10.25pm. Minutes taken by HM.

Neighbourhood Plan Contact details: For information on the Neighbourhood Plan please contact Howard Mountain (Secretary) on kmldpc@btinternet.com Tel. 01765 689390. Agendas, Minutes and other information available under the Parish Council pages of Kirkby Malzeard Area community website: www.kirkbymalzeardarea.org.uk

Signed..... Date.....

Parish Clerk details: John Collins, Conifers, Main Street, Kirkby Malzeard, Ripon,
HG4 3RS (Postal enquiries only) Tel: 07794964819

Email: clerk.kmldpc@outlook.com

Parish Council General Privacy Notice available on the Parish Council website:

www.kirkbymalzeardarea.org.uk

Date: 25.01.2025

Signed..... Date.....