

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY DECEMBER 14, 2020

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

Join Zoom Meeting: <https://us02web.zoom.us/j/81505564374?pwd=Zkt1cEFnVS8vZzlmSExp0o2aG1Ldz09>

Meeting ID - 815 0556 4374

Passcode – 089371

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 23rd November 2020**
- 4. Vacancy for a Councillor – Consider any applications received and approve the co-option of a Councillor to represent Kirkby Malzeard following the resignation of Alan Brownlee.**
- 5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) North Yorkshire Police – Localised Police Report
- 6. Urgent updates from County and District Councillors if present.**
- 7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**

8. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 20/03390/FUL– The Laurels, Laverton – Changes to fenestration, removal of porches, erection of single storey link and conversion of attached barn to additional living accommodation in association with The Laurels. Increase in height of part of the existing implement shed, including alterations to the roof panels and re-cladding.– Abrahams. Permitted.

9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

10. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

11. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) To note that the grant application to Tarmac Landfill Communities Fund for the play area improvement was unsuccessful and to consider next steps.

12. Kirkby Malzeard Charity Trust Update – Update from Cllr Berry on the complaint made to the Charity Commission.

13. Laverton Defibrillator – Progress report on Fund-raising.

14. Traffic safety

- a) **AJ1 funding and other options for funding a road safety campaign in Kirkby - Update from Cllr Askut**

15. Trees –

- a) An update from Cllr Mountain on the Parish Council’s responsibility for trees after an adjoining landowner has confirmed his ownership of a boundary of Lambert’s Quarry .
- b) Confirm work undertaken to fell Rowan at West End Green.

16. Christmas – Update from Cllr Aksut on Christmas decorations

17. Property Assets

a) Consider monthly condition reports from Councillors.

18. Highways issues.

a) Update on existing cases and review of recent work undertaken by NYCC Highways.

b) Any new items to be raised by Councillors or public.

19. Budget 2021-22 – Consider and approve budget.

20. Precept 2021-22 – Consider and approve precept request to be included within Council Tax demands.

21. Financial Items:

a) Bank statement – balance, outgoings and income on latest available statement.

b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.

c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
Clerk Reimbursement	£7.80	Stamps
Chair Reimbursement	£38.00	Christmas competition leaflet printing
Wards	£300.00	Annual tree report & Rowen tree felling
Highside Playing Fields	£177.90	PC Contribution to grounds expenses
Cllr Aksut Reimbursement	£104.91	Christmas Decorations

22. Emergency Delegation of Powers to the Clerk. The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

23. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

24. Date of next monthly meeting: The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 25th January, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 15th January 2020 please.

Dated 9/12/2020

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc