

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

### **MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY OCTOBER 19, 2020**

**Note:** This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/81589702625?pwd=OGdiRThmRUZVeHAvcK0F0Q2h5YmhrQT09>

**Meeting ID:** 815 8970 2625

**Passcode:** 259328

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 28<sup>th</sup> September 2020**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**
  - a) 20/03797/PNA - Mowbray Park Farm, Ripon Road, Kirkby Malzeard - Roof over an Existing Muck Store - Atkinson

## **7. Planning – notification of recent Decisions made by Harrogate Borough Council:**

- a) 20/02707/FUL– Low Ray Carr, Dallowgill, Ripon – Demolition of conservatory; erection of replacement single storey extension. (Revised Scheme). – Warne. Permitted.
- b) 20/02325/TPO– The Old Rectory, Church Street, Kirkby Malzeard – Lateral pruning to southern side only to achieve 2m clearance and lifting of tree canopy by no more than 3 metres of 1 no. Copper Beech T1 of TPO no. 20 1995. – Owen. Permitted.
- c) 20/03121/DVCON - Stone Fold, Main Street, Kirkby Malzeard - Application to vary condition 2 (approved plans) to reduce the size of the proposed garage under planning permission 18/04797/FUL Demolition of existing single & 2 storey extensions, existing garage and outbuildings. Erection of replacement 2 storey extension, garage and store. Installation of new windows and doors – Usmar. Permitted.
- d) 20/03307/PNA - Land and Buildings At 422950 475754, Kirkby Malzeard - Steel Portal framed agricultural building – Frankland. Prior approval not required.
- e) 20/02218/FUL - Land South of Parkfield, Galphay Road, Kirkby Malzeard - Erection of single detached dwellinghouse - Briahaze Village Homes. Refused.

## **8. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 20/03390/FUL - The Laurels, Laverton Village, Laverton - Changes to fenestration, removal of porches, erection of single storey link and conversion of attached barn to additional living accommodation in association with The Laurels. Increase in height of part of the existing implement shed, including alterations to the roof panels and re-cladding.– Abrahams

## **9. Planning – Neighbourhood Plan - Approve design and printing costs for producing separate Community Facilities sheet to accompany main Public Consultation document.**

## **10. Planning – Enforcement issues.**

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

## **11. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.
- b) Progress report on Play Area Improvement Project. Consider results of Grant Applications, if known, and approve any amendments to the improvements specification.

**12. Kirkby Malzeard Charity Trust Update** – Consider the letter of complaint prepared by Cllr Berry before it is sent to the Charity Commission.

**13. Ivy Bank** – Update from Cllr Aksut and Cllr Berry on the meeting with the proprietor in regards to the issues raised by concerned residents.

**14. Waste bins in Kirkby Malzeard** – Report from the Chair on the progress made to improve provision.

**15. Laverton Defibrillator** – Progress report on Fund-raising.

**16. Trees** – Approve Ward's quotation of £450 for work required this year to ash trees at Lambert's Quarry and the rowan at the West End of Main Street and consider work required to the ash tree at the playground.

**17. Grass Cutting** – Consider renewal of the contract with Morgan Estates with amendments and revised quote.

**18. Vacancy for a Councillor** – Consider the process that the Parish Council would adopt if we are able to fill the vacancy via co-option.

**19. Christmas Decorations** - Consider putting up a Christmas Tree and encouraging other village decorations.

**20. Property Assets**

a) Consider monthly condition reports from Councillors.

**21. Highways issues.**

a) Update on existing cases and review of recent work undertaken by NYCC Highways.

b) Consider any action the Council wish to take in regards to properties with vegetation obstructing pavements and cars parked on verges.

c) Any new items to be raised by Councillors or public.

**22. Financial Items:**

a) Bank statement – balance, outgoings and income on latest available statement.

b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.

c) Q2 Comparison to Budget

d) Approval of payments (including VAT where applicable);

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£7.80	Stamps
Chair Reimbursement	£27.90	Greygarth Sign
Morgan Estates	£380.00	Grass Cutting

**23. Emergency Delegation of Powers to the Clerk.** The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

**24. Any Other Business.** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

**25. Date of next monthly meeting:** The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 23<sup>rd</sup> November, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 13<sup>th</sup> November 2020 please.

Dated 14/10/2020

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc