

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY February 22, 2021

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/86219069017?pwd=MGp4SWd0U2xqQ29nOENHdzJicnVKQT09>

Meeting ID: 862 1906 9017

Passcode: 092198

Please note: The Parish Council will provide the opportunity for members of the public to make comments re items on the agenda. In accordance with our Standing Orders each individual will be limited to no more than 3 minutes and the total Public Participation time will be 30 minutes.

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 25th January 2021**
- 4. Casual vacancy for a parish councillor for Laverton - the notice period for residents to request an election ends 23 February - Agree process if to be filled by a co-option.**

5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.

6. Urgent updates from County and District Councillors if present.

7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

8. Planning – notification of recent Decisions made by Harrogate Borough Council:

9. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 20/04686/FUL - 3 Dallow Cottages, Grantley – Demolition of various stores and sheds and erection of replacement building– Laverick
- b) 21/00053/FUL - Ringbeck Cottage Ringbeck Road Kirkby Malzeard - Erection of single storey extension to rear and alterations to fenestration – Davies
- c) 21/00172/REM - Land Comprising OS Field 5419 Galphay Road Kirkby Malzeard - Reserved matters application for the erection of 1 no. dwelling (Appearance, Landscaping, Layout and Scale considered) under Outline Permission 19/03477/OUT - Atkinson

10. Planning - Assets of Community Value

- a) Notification from HBC re Henry Jenkins Public House Assets of Community Value Listing – A written request has been received from an eligible community interest group within the initial moratorium period (21 December 2020 to 31 January 2021) the full moratorium period will now be brought into force. The full moratorium will operate for 6 months from the date the council was informed of an intention to dispose (21 December 2020) ending at midnight on 20 June 2021.
- b) Consider any updates from interested parties re item 10 a)
- c) Consider and vote on the proposal that the Parish Council nominate The Queen’s Head Pub as an Asset of Community Value

11. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

12. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) Consider DTMS quote, if available, for repairs to wet pour area around the basket roundabout
- c) Consider whether the Parish Council should apply to the National Lottery for a grant from the “Reaching Communities” Fund and/or other options for the Play Area improvements.

13. Community Helper scheme – Update on assistance funds available to residents

14. Kirkby Malzeard Charity Trust – Update from Cllr Berry on the complaint made to the Charity Commission.

15. Traffic safety - AJ1 funding and other options for funding a road safety campaign in Kirkby
- Update from Cllr Askut

16. Local Organisation grants 2020-21 Council to consider applications and approve allocation of grants from the 2020-2021 fund pool. Applications have been invited from:

- a) The Mechanics’ Institute
- b) Highside Playing Fields Association
- c) Kirkby in Bloom
- d) Kirkby Malzeard Youth Club
- e) Kirkby Malzeard Pre-School
- f) Friends of Kirkby Malzeard School
- g) Any other eligible local organisations

17. Laverton Defibrillator – Progress report on fund raising.

18. Property Assets

- a) Consider monthly condition reports from Councillors.

19. DTMS Task List – Consider the increase to £17 in the hourly rate charged by DTMS.

20. Pinfold – Review of Pinfold rent and tenancy agreement.

21. Highways issues.

- a) Update on work schedule for repairs to the Church wall on Church Bank
- b) Update on existing cases and review of recent work undertaken by NYCC Highways
- c) Any new items to be raised by Councillors or public.

22. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
Visiosoft	£225.00	Annual website hosting and support for 2020-21

23. Emergency Delegation of Powers to the Clerk. The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

24. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

25. Date of next monthly meeting: The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 29th March, 2021 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 23rd March 2021 please.

Dated 17/02/2021

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc