

## OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

### MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY NOVEMBER 23, 2020

**Note:** This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83519582885?pwd=SjhJUnVLTDDiYXRPSXhwSGszZkl1QT09>

Meeting ID: 835 1958 2885

Passcode: 392366

### AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 19<sup>th</sup> October 2020**
- 4. Vacancy for a Councillor – Consider any applications received and approve the co-option of a Councillor to represent Kirkby Malzeard following the resignation of Alan Brownlee.**
- 5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
- 6. Urgent updates from County and District Councillors if present.**
- 7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council are not consulted – for information only:**

a) TPO 39/2020 - New House, Laverton - Tree Preservation Order

**8. Planning – notification of recent Decisions made by Harrogate Borough Council:**

- a) 20/02378/FUL– Carlesmoor House Farm, Kirkby Malzeard – Erection of replacement agricultural shed/muck heap cover). – Stoney. Permitted.
- b) 20/03206/FUL - Greystone Edge, Kirkby Moor Road, Kirkby Malzeard - Erection of Holiday Cabin – Gaunt. Refused
- c) 20/02247/REM - The Grange, Back Lane, Kirkby Malzeard - Reserved matters application for the Erection of 5 no. dwellings (Access within the site, Appearance, Landscaping, Layout and Scale considered) under Outline Permission 18/01600/OUT - Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) - Briahaze Village Homes. Permitted.

**9. Planning – recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

**10. Land East of Laverton Lane** – Consider the consultation document circulated by Planning and Development Consultants, Saddington Taylor, regarding reserved matters application for the construction of 33 dwellings on land to the east of Laverton Lane, Kirkby Malzeard by Mulberry Homes Yorkshire, in partnership with Broadacres.

**11. Planning – Neighbourhood Plan**

- a) Brief report on Steering Group meeting held 16.11.2020.
- b) Confirm appointments of new Chair, Vice-Chair and Secretary as proposed by the Steering Group.
- c) Consider how and when to best deal with gathering views on Community Facilities in conjunction with the Neighbourhood Plan consultation
- d) Consider any items of expenditure
- e) Consider appointment of additional Councillors to Steering Group
- f) Consider and approve purchase of returns box for Consultation document – up to £100

**12. Planning – Enforcement issues.**

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

**13. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.

- b) Progress report on Play Area Improvement Project. Consider results of Grant Applications, if known, and approve any amendments to the improvements specification.

**14. Kirkby Malzeard Charity Trust Update** – Update from Cllr Berry on the complaint made to the Charity Commission.

**15. Laverton Defibrillator** – Progress report on Fund-raising.

**16. Traffic safety**

- a) **Laverton 30mph Zone** – Consider the introduction of 30mph speed limit within Laverton.
- b) **AJ1 funding and other options for funding a road safety campaign in Kirkby** - Update from Cllr Askut
- c) **Letter from North Yorkshire Police** – Decision in regards to speed concern on Main Street

**17. Trees**

- a) Update from Cllr Mountain on the work required on the ash tree at the playground
- b) Update from Cllr Mountain on communications with an adjoining landowner re work required to ash trees on the boundary of Lambert’s Quarry.
- c) Confirm work undertaken to fell Rowan at West End Green.

**18. Christmas** – Update from Cllr Aksut and the Chair on plans for Christmas decorations and an information leaflet.

**19. Church Clock** – Consider a request from Kirkby Malzeard with Dallowgill PCC for a contribution to the running cost of the church clock.

**20. Community Association** – Update on application to register as a Charity.

**21. Broadband provision within the Parish** – Consider asking BT for an update on Superfast Broadband provision within the parish

**22. Property Assets**

- a) Consider monthly condition reports from Councillors.

**23. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Any new items to be raised by Councillors or public.
- c) Salt Bins - Update on whether filling by NYCC is necessary.
- d) Consider the letter received from a resident in regards to dropped kerbs in the village.

**24. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) First consideration of draft budget - (incorporating draft precept request figure) for 2021-22 for further consideration and approval at next meeting.
- d) Internet Banking – Update from Clerk.
- e) Approval of payments (including VAT where applicable);

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
DTMS	£80.64	Caretakers Duties
DTMS	£30.24	Play Area Inspection - October
Harrogate Borough Council	£66.00	Annual Play Area Inspection
S. A. Stoney	£132.00	Spraying at Lamberts Quarry

**25. Emergency Delegation of Powers to the Clerk.** The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

**26. Any Other Business.** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

**27. Date of next monthly meeting:** The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 14<sup>th</sup> December, 2020 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 4<sup>th</sup> December 2020 please.

Dated 18/11/2020

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc