

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

MEETING TO BE HELD REMOTELY AT 7:30PM MONDAY March 29, 2021

Note: This meeting is being held remotely using video conferencing methods in accordance with legislation which came into force on April 4, 2020 as set out in 'The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020'. The meeting has the same status as a meeting held 'in person' and will operate in accordance with our Standing Orders, Code of Conduct and other relevant procedural documents.

The meeting is open to Members of the Public, and anyone interested in observing or participating can do so by following the link below.

Join Zoom Meeting:

<https://us02web.zoom.us/j/89002448776?pwd=L1RqUGFVbSs5WWdHamlyU1IMTHMxUT09>

Meeting ID: 890 0244 8776

Passcode: 861290

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Brief summary by Chair of the procedures at remote meetings.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 22th February 2021**
- 4. Casual vacancy for a parish councillor for Laverton - Consider any applications received and approve the co-option of a Councillor to represent Laverton and Dallowgill following the resignation of Howard Mountain.**
- 5. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) Local Resident – Fly tipping

- b) Local Resident – Dog Waste Issue
- c) NYCC – 30mph speed limit in Laverton
- d) Email from the current tenant of the Pinfold – to be considered under Pinfold item below
- e) North Yorkshire Police – Localised police report.

6. Urgent updates from County and District Councillors if present.

7. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:

8. Planning – notification of recent Decisions made by Harrogate Borough Council:

- a) 20/04686/FUL - 3 Dallow Cottages, Grantley – Demolition of various stores and sheds and erection of replacement building– Laverick. Permitted
- b) 21/00053/FUL - Ringbeck Cottage Ringbeck Road Kirkby Malzeard - Erection of single storey extension to rear and alterations to fenestration – Davies. Permitted
- c) 20/04940/FUL - Laverton Woods House, Laverton Woods, Laverton - Formation of tennis court – Abrahams. Refused

9. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 21/00580/FUL - High Swetton, Kirkby Moor Road to Tom Corner Farm, Swetton. Conversion of dwelling to form 2 no. dwelling. Chandler.
- b) 20/02720/RG3 - St Andrews Church, Church Street, Kirkby Malzeard. Repair and rebuild of a retaining wall. Harrogate Borough Council.
- c) 20/02721/LB - St Andrews Church, Church Street, Kirkby Malzeard. Repair and rebuild of a retaining wall. Harrogate Borough Council.
- d) 20/04706/FUL - North Close Farm Kirkby Malzeard. Erection of general industrial and office building. Mawer.
- e) 21/00181/OUT - Ivy Dene Main Street Kirkby Malzeard. Outline application for a detached dwelling with parking (Demolition of existing garage and workshop) with layout only considered. Palk.
- f) 21/00613/TPO - Coverdale Back Lane Kirkby Malzeard. Felling of 3 Ash trees of Tree Preservation Order 34/2015. Anderson.

10. Planning - Opportunity to Speak at Harrogate Borough Council's Planning Committee 30 March 2021.

Consider if the Parish Council wishes to be represented re the following applications:

- a) 21/00172/REM - Land Comprising OS Field 5419 Galphay Road Kirkby Malzeard - Reserved matters application for the erection of 1 no. dwelling (Appearance, Landscaping, Layout and Scale considered) under Outline Permission 19/03477/OUT – Atkinson

- b) 20/04366/FUL - Mowbray Park Farm, Ripon Road, Kirkby Malzeard - Erection of roof over existing muck store – Atkinson

11. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

12. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors.
- b) Consider DTMS Playground inspection report.
- c) Consider report prepared by Cllr Robertshaw and agree options to be pursued.

13. Traffic safety - Consider update from Cllr Aksut and approve proposals for the allocation of AJ1 funding and, if necessary, some Council funds for encouraging safer driving in Kirkby village.

14. Nomination of the Queen’s Head Pub as an Asset of Community Value - update from Cllr Saxon

15. Laverton Defibrillator – Progress report on fund raising.

16. Neighbourhood Plan -

- a) Approve Steering Group appointments of Cllr Peter Saxon as Chair, Mrs Claire Walker as Vice-Chair and Mr Howard Mountain as Secretary. Note resignation of Howard Mountain as member.
- b) Consider approval of any additional expenditure items.

17. Property Assets

- a) Consider monthly condition reports from Councillors.

18. Pinfold – Review of Pinfold tenancy agreement.

19. Government Consultation on proposals for locally-led reorganisation of Local Government in North Yorkshire - consultation will close on 19th April 2021. Consider if the Parish Council wish to make a response and if so to agree process. (Parish Councils are not named consultees)

20. Highways issues.

- a) Update on work schedule for repairs to the Church wall on Church Bank
- b) Update on existing cases and review of recent work undertaken by NYCC Highways
- c) Public rights of way requiring attention
- d) Any new items to be raised by Councillors or public.

21. Internal Audit arrangements for 2020-21

- a) Approve appointment of Janet Bennett of Yorkshire Internal Audit Services as Internal Auditor at a cost of £240.
- b) Review and approve effectiveness of Internal Controls prior to completion of Annual Governance Statement.

22. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Clerk Reimbursement	£3.49	Printer Ink
Clerk Reimbursement	£14.39	Zoom Expenses
V Preston	£208.00	Homeworkers allowance (£4x52 weeks)
YLCA	£417.00	Membership Fees 2021-22
Mike Hurford	£79.46	Neighbourhood Plan Post Box
Cllr Aksut Reimbursement	£31.67	Neighbourhood Plan – Stickers for leaflet
DTMS	£30.60	Playground Inspection – Feb 21

23. Emergency Delegation of Powers to the Clerk. The Council will consider whether to implement the delegation of Powers to the Clerk, being a regular review item during the coronavirus epidemic.

24. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

25. Date of next meetings:

- a) The next monthly meeting is to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) on 26th April, 2021 starting at 7.30pm. Any items to go on the Agenda should be submitted to the Clerk by 20th April 2021 please.

b) The proposed date for the AGM of the Parish Council to be held remotely (or at the Mechanics Institute, Kirkby Malzeard, if permissible) is Tuesday 4 May 2021 starting at 7.30pm

c) The proposed date for the annual meeting for Laverton and Dallowgill parishes to be held remotely is Monday 5 April 2021 starting at 7.30 pm. The annual meeting for Kirkby Malzeard Parish is to be held remotely on Monday 12 April 2021 starting at 7.30pm

Dated 24/03/2021

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc