

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 25 April 2022 at 7:20pm for a prompt 7.30pm start in the Annex, Mechanics Institute, Kirkby Malzeard

The meeting will be held in the Annex of the Mechanics Institute, Kirkby Malzeard and will be subject to the latest government guidelines for public meetings.

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Consider as to how the meeting will be conducted under latest Government Covid-19 guidelines.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 28th March 2022**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) HBC – Notification of Parish Council elections and uncontested elections.
 - b) North Yorkshire County Council - WILDLIFE & COUNTRYSIDE ACT 1981 RESTRICTED BYWAYS 15.75/83, 15.70/56, 15.70/57, 15.75/84, GILLGATE ROAD AND APPLEBY LANE, KIRKBY MALZEARD AND LAVERTON MODIFICATION ORDER 202
 - c) Resident – Concern regarding the cockerel shelters erected on Ringbeck Road
 - d) Yorkshire Challenge – Taking place 23rd-24th July.
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
 - a) 22/00284/PNA - Land Comprising Field At 419725 474481 Kirkby Malzeard, Erection of agricultural storage building. Binnington. Refused

- b) 22/00418/FUL - Apple Tree Cottage Church Street Kirkby Malzeard - Demolition of existing single storey extension & erection of replacement extension (Retrospective). Harrison. Permitted
- c) 22/00450/TPO - Coverdale Back Lane Kirkby Malzeard - Felling of 1 Sycamore (T2), 1 Poplar (T4) and 1 Prunus (T5) within TPO 34/2015 G8/G9. Anderson. Permitted
- d) 21/05516/FUL - High Pastures, Laverton Road, Kirkby Malzeard - Erection of Garage Block with Boiler Room and Pellet Store. Highside Timber. Refused

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/01213/FUL - Longswale Farm Main Street Kirkby Malzeard, Proposed single storey rear orangery. Bodey
- b) 22/00920/FUL - Mount Pleasant Farm Missies Lane Laverton, Erection of a single storey and two storey extension plus internal re-configuration of an existing dwelling. (Revised Scheme.) Robinson.
- c) 22/01415/FUL - Cote Cottage, 4 Brick Row, Main Street, Kirkby Malzeard, Installation of 8 velux windows, alterations to doors and fenestration, roof replacement, internal alterations and change of use. Russell.
- d) 22/00797/FUL - St Andrews Church, Church Street, Kirkby Malzeard, Installation of oil tank, trellis and hardstanding. Cookson

9. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

10. Children’s Play Area.

- a) Consider recent weekly condition reports from Councillors
- b) Consider options for expenditure of £1,000 NYCC grant, awarded September 2000, which otherwise will need to be returned

11. Kirkby Malzeard Charitable Trust

- a) Update from Cllrs Berry and Lobley on their progress in obtaining a meeting of the Trust and information on its finances.
- b) Depending on the consideration of item a), consider referring the management of the Trust to the Charity Commission

12. Jubilee celebrations – Update from Chair

13. Property Assets.

- a) Consider any issues of concern noted by Councillors or members of the public
- b) Latest information re a defibrillator at the Dallowgill Outdoor Centre
- c) Update from Cllr Berry and the Chair re renovations to the bus shelter

14. Data Logger – Update from Cllr Aksut

15. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Consider Requesting the removal of build-up of sludge in the Drain gulley boxes, from the Dairy down the lane to Creets Bridge.
- c) Creets Bridge – Consider requesting an update on the stone post that was knocked down.
- d) Any new items to be raised by Councillors or public.

16. Finance Documents 2021-22. Consider and approve the following documents on which the Accountability Return is based;

- a) Receipts
- b) Payments
- c) Bank Reconciliation
- d) Cash Book
- e) Asset and Investment Register as at 31 March 2022

17. Annual Governance and Accountability Return 2021-22 –Auditor’s Report.

- a) Consider and approve the Annual Internal Audit Report (Page 4 of AGAR) provided by Account-Ant. Parish Council to note the additional best practice guidance notes provided.
- b) Consider auditor’s recommendations to back up the clerk’s laptop using cloud storage rather than a USB drive.
- c) Approve payment of invoice for Auditors fee payable to Account-Ant of £108.00.
- d) Query from a Councillor re YLCAs appointment process for auditor

18. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Account-Ant	£108.00	Audit
Mechanics Institute	£65.00	Hall Hire - March
Andrew Towleron	£1920.00	NP – Consultancy Support

Methodist Church	£60.00	NP Hall Hire
Groundworks UK	£3878.00	Repayment of unspent NP grant

19. Any Other Business: Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

20. Parish Council – to note the Parish Council election in Kirkby Malzeard on 5 May 2022, the uncontested election of councillors in Laverton and Dallowgill and to thank Councillors standing down for their contribution to the Council.

21. Date of next meetings:

- a) Parish Council Annual Meeting be held on 23rd May 2022 at 7:20pm Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard.
- b) Date of Next ordinary meeting Monday 30th May 2022 at 7.20pm in the Annexe, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 24th May 2022 please.

Dated 20/04/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

