

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 28 February 2022 at 7:20pm for a prompt 7.30pm start at the Main Hall, Mechanics Institute, Kirkby Malzeard

The meeting will be held in the Main Hall of the Mechanics Institute, Kirkby Malzeard and will be subject to the latest government guidelines for public meetings. In order to assist with this, it would be helpful, but not essential, if members of the public advise the Parish Clerk if you will be attending so that appropriate arrangements can be made. Those attending may be expected to wear face coverings (unless exempt) except when speaking.

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Consider as to how the meeting will be conducted under latest Government Covid-19 guidelines.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 24th January 2022**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) **Harrogate Borough Council** - Opportunity to speak letter for Planning Application Ref No 21/04780/RG3 at St Andrews Church.
 - b) **Highside Playing Field** – Request for a meeting to discuss the financial situation of the HPFA and possible direct funding.
 - c) **North Yorkshire County Council** - Informal Consultation for Wildlife and Countryside Act 1981 Definitive Map Modification Order Application No: HAR/2017/05/DMMO
 - d) **North Yorkshire County Council** – Update on the unitary council.
 - e) **Harrogate Borough Council** – Commuted sums spreadsheet.
 - f) **Neighbourhood Plan Committee** – submission of comments on planning applications - Item 8
 - g) **Harrogate Borough Council** – briefing regarding forthcoming Parish Council elections
 - h) **Residents** - submission of comments on planning applications - Item 8
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**

- a) 21/05326/FUL - Ash Tree Farm, Ringbeck Road To Ash Tree Farm, Kirkby Malzeard - Demolition of summer house and replacement with new garden room. Sykes-Brown. Permitted
- b) 21/04626/FUL - High Croft Laverton Village, Laverton - Erection of 2no. front dormer windows. Evans. Permitted
- c) 21/04780/RG3 - St Andrews Church Church Street Kirkby Malzeard - Repair and rebuild of a retaining wall - Harrogate Borough Council. Permitted
- d) 21/04781/LB - St Andrews Church Church Street Kirkby Malzeard - Repair and rebuild of a retaining wall - Harrogate Borough Council. Permitted

8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:

- a) 22/00165/PNA - Knott Farm, Dallowgill - New agricultural storage building. Moore.
- b) 22/00343/FUL - Hill Crest Main Street Kirkby Malzeard - Conversion of stores to form a dwellinghouse (C3) to include new access and alterations to wall. Smalley
- c) 22/00450/TPO - Coverdale Back Lane Kirkby Malzeard - Felling of 1 Sycamore (T2), 1 Poplar (T4) and 1 Prunus (T5) within TPO 34/2015 G8/G9. Anderson.
- d) 21/05200/FUL - Autumn House Back Lane Kirkby Malzeard - Change of use of agricultural field to form holiday site to include the erection of 3no. yurts, 3no. wooden amenity blocks, decking, installation of package treatment plant and the formation of hardstanding for parking (Site area 0.15ha). Atkinson
- e) 20/04874/REMAJ - Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard - Reserved matters application for the erection of 33 no. dwellings with appearance, landscaping, layout and scale considered, under Outline permission 17/04308/OUTMAJ. Mulberry Homes Yorkshire.
- f) 21/05516/FUL - High Pastures, Laverton Road, Kirkby Malzeard - Erection of Garage Block with Boiler Room and Pellet Store. Highside Timber.
- g) 22/00378/FUL - High Swetton Farm Swetton, Erection of agricultural workers dwelling and installation of package treatment plant and demolition of existing agricultural building – Nelson
- h) 22/00491/FUL - St Andrews House Main Street Kirkby Malzeard, Demolition of existing single garage and construction of new two storey double garage with additional accommodation / office above. Dow
- i) 22/00418/FUL - Apple Tree Cottage Church Street Kirkby Malzeard - Demolition of existing single storey extension & erection of replacement extension (Retrospective). Harrison
- j) 22/00379/FUL - High Swetton Swetton - Erection of agricultural livestock building. Nelson

9. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

10. Neighbourhood Plan - To note progress report.

11. Local Organisation grants 2021-22

- a) Council to consider applications and approve allocation of grants from the 2021-2022 fund pool. Applications have been received from:
- a. The Mechanics' Institute
 - b. Highside Playing Fields
 - c. Kirkby in Bloom
 - d. Kirkby Malzeard Bowls Club
 - e. Kirkby Malzeard History Group
 - f. Any other eligible local organisations

12. Children's Play Area.

- a) Consider recent weekly condition reports from Councillors including recent repairs to surface under roundabout
- b) Update from Cllr Robertshaw on proposed plans for playground improvements

13. Kirkby Malzeard Charitable Trust

- a) Update from Cllrs Berry and Lobley on status of the Trust and its finances.
- b) Consider suggestions re the future of a local field, owned by the Kirkby Malzeard Charitable Trust, and a proposal to convert it into village allotments.

14. Trees – Update from Cllr Floyd re work on the Parish Council's trees.

15. Queen's Platinum Jubilee celebrations (June 2022) – update from the Chair.

16. DTMS Task List – Consider and approve the annual maintenance task list.

17. Property Assets.

- a) Consider any issues of concern noted by Councillors or members of the public

18. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new items to be raised by Councillors or public.

19. Parish Council elections - consider ways of promoting to residents the opportunity to stand as a Parish Councillor in the forthcoming elections

20. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) HP instant ink – Monthly cost increase to £4.49
- d) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Andrew Towler Associates	£2040.00	Consultancy support – Neighbourhood plan
Cllr Lobley Reimbursement	£8.56	Playground surface repairs

21. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

22. Parish Meetings:

- a) Kirkby Malzeard parish meeting to be held Monday 24th March 2022 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard
- b) Laverton and Dallowgill Parish meeting to be held Monday 4th April at 7:20 at the Methodist Chapel, Dallowgill.

23. Date of next ordinary meeting: Monday 28th March 2022 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 22nd March 2022 please.

Dated 23/02/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

