

KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

OFFICIAL NOTICE OF A PARISH COUNCIL MEETING

on Monday 28 March 2022 at 7:20pm for a prompt 7.30pm start at the Main Hall, Mechanics Institute, Kirkby Malzeard

The meeting will be held in the Main Hall of the Mechanics Institute, Kirkby Malzeard and will be subject to the latest government guidelines for public meetings.

AGENDA

- 1. Welcome. Apologies for absence from Councillors – approve reason why unable to take part. Consider as to how the meeting will be conducted under latest Government Covid-19 guidelines.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association by Councillors for any item on the agenda. Approve requests for dispensations if any.**
- 3. Approve the Minutes of the Parish Council meeting held on 28th February 2022**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
 - a) North Yorkshire County Council – Notification of County Council elections.
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
 - a) 22/00165/PNA - Knott Farm, Dallowgill - New agricultural storage building. Moore. Refused
- 8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
 - a) 22/00284/PNA - Land Comprising Field At 419725 474481 Kirkby Malzeard, Erection of agricultural storage building. Binnington.
 - b) 22/00681/FUL - Cote Cottage 4 Brick Row Main Street Kirkby Malzeard, Installation of 8 velux windows, alterations to doors and fenestration, roof replacement and internal alterations to outbuilding to rear. Russell.
 - c) 22/01109/PNA - Knott Farm Belford Lane To Glebe Farm Dallowgill, New agricultural access to the holding. Moore

9. Planning – Enforcement issues.

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

10. Local Organisation Grants 2021-22

- a) Consider the HPFA's belief that it had been agreed in the past that part of the precept would be ring fenced for the HPFA.
- b) Consider the allocation of £1,300 remaining in the ringfenced £6,000 Local Organization Grants budget 2021-22

11. Children's Play Area.

- a) Consider recent weekly condition reports from Councillors
- b) Consider options for expenditure of £1,000 NYCC grant, awarded September 2000, which otherwise will need to be returned

12. Kirkby Malzeard Charitable Trust

- a) Update from Cllrs Berry and Lobley on their progress in obtaining a meeting of the Trust and information on its finances.
- b) Depending on the consideration of item a), consider referring the management of the Trust to the Charity Commission

13. Queen's Jubilee Celebrations – update from the chair

14. Ukraine Crisis – consider role of the Parish Council in sharing information from Ripon City of Sanctuary, Government etc.

15. Property Assets.

- a) Consider any issues of concern noted by Councillors or members of the public

16. Highways issues.

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new items to be raised by Councillors or public.
- c) Street Licence application for a bench to be donated to the village.

17. Internal Audit arrangements for 2021-212

- a) Approve appointment of Rachel Pearson of Account Ant as Internal Auditor.

b) Review and approve effectiveness of Internal Controls prior to completion of Annual Governance Statement.

18. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
DTMS	£30.60	Play Area Inspection - Feb
Mechanics Institute	£165.00	Hall Hire – Dec, Jan, Feb
Beyond Digital	£52.00	Queen’s Jubilee Leaflet printing
V Preston	£208.00	Homeworkers allowance (£4x52 weeks)
YLCA	£421.00	YLCA Membership 2022/23

19. Any Other Business. Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next meeting.

20. Parish Meetings - Laverton and Dallowgill Parish meeting to be held Monday 4th April at 7:20 at the Methodist Chapel, Dallowgill.

21. Parish Council elections – to note process of nomination and closing date 5 April 2022.

22. Date of next meetings:

- a) Date of Next ordinary meeting Monday 25th April 2022 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 19th April 2022 please.
- b) It is proposed that the Parish Council Annual Meeting be held on 23rd May 2022 as it must be held 14 days following the day on which the Councillors elected to the New Parish Council take office.

Dated 23/03/2022

PARISH CLERK: Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc

