

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

Monday 30 May 2022 at 7:20pm for a prompt 7.30pm start in the Annex, Mechanics Institute, Kirkby Malzeard.

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association** by Councillors for any item on the agenda. Approve requests for dispensations if any.
- 3. Approve the Minutes of the Annual Parish Council meeting held on 23<sup>rd</sup> May 2022**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) **Harrogate Borough Council** – Bin review and proposed changes
  - b) **Resident** – Concern regarding residents’ access to food and food banks during the cost-of-living crisis.
  - c) **Resident** – Suggestion for dog waste posters.
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
  - a) 21/05379/COU - Ivy Bank Campsite, Galphay Road, Kirkby Malzeard - Change of use from agriculture, to use for hired public access to exercise dogs. Raw. Permitted
  - b) 22/00491/FUL - St Andrews House Main Street Kirkby Malzeard, Demolition of existing single garage and construction of new two storey double garage with additional accommodation / office above. Dow. Permitted
  - c) 20/04874/REMAJ - Land Comprising Field At 422819 474158 Back Lane Kirkby Malzeard - Reserved matters application for the erection of 33 no. dwellings with appearance, landscaping, layout and scale considered, under Outline permission 17/04308/OUTMAJ. Mulberry Homes Yorkshire. Permitted
  - d) 21/03857/FUL - Barn West Of High Missies, Missies Lane, Laverton - Conversion of barn to dwelling and installation of package treatment plant. Walburn. Permitted

- e) 22/00920/FUL - Mount Pleasant Farm Missies Lane Laverton, Erection of a single storey and two storey extension plus internal re-configuration of an existing dwelling. (Revised Scheme.) Robinson. Permitted
- f) 22/01213/FUL - Longswale Farm Main Street Kirkby Malzeard, Proposed single storey rear orangery. Bodey. Permitted
- g) 21/03315/FUL - Castiles Farm, Castiles Farm Track, Grantley - Change of use of agricultural barn to form wedding venue, including construction of new external stone steps and mini treatment plant. Nicholson. Permitted
- h) 22/01109/PNA - Knott Farm Belford Lane To Glebe Farm Dallowgill, New agricultural access to the holding. Moore. Permitted

**8. Planning – notification of recent Decisions made by Harrogate Borough Council. The Parish Council was not ask to respond to these cases:**

- a) 22/01273/TPO - Agricultural Buildings North Of Old Village Farm Laverton - Crown lift 1 no. Sycamore (T1) of Tree Preservation Order 39/2020 to 5.5m to give farm vehicles with loads of straw etc access. Crown lift 1 no. Sycamore (T3) of Tree Preservation Order 39/2020 to 5.5m to give farm vehicles with loads of straw etc access. Reduce lateral branches over building by 2m-3m to give lineal clearance of 2m. Riley. Permitted

**9. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**

- a) 22/01738/FUL - Knott Farm Dallowgill Ripon, Demolition of existing single storey extension and outbuilding and replacement with new single and two-storey rear extension. Works to include replacement & amendments to fenestration, re-roofing with installation of solar panels. Moore.
- b) 22/02014/FUL - Knott Farm Dallowgill, Conversion of agricultural buildings into an extension of dwellinghouse, including single storey extension, amendments to fenestration and extension of domestic curtilage. Erection of car port. Moore
- c) 22/01570/FUL - Hedge Nook Farm Kirkby Moor Road To Hedge Nook Kirkby Malzeard, Construction of a steel portal frame building over an existing silage clamp for agricultural purposes. Nicholson.

**10. Planning – Enforcement issues.**

- a) Consider any possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.
- b) Update on recent cases dealt with by Enforcement Office.

**11. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors

- b) Consider which Councillor will have responsibility for regular play area weekly checks.
- c) Note arrangements for the play area grass cutting.
- d) Consider further options for expenditure of £1,000 NYCC grant, awarded September 2000, which otherwise will need to be returned

**12. Council tasks** – Consider which councillors lead on different Parish Council areas of responsibility (including the Parish Council’s Facebook page).

**13. Kirkby Malzeard Charitable Trust** - Update from Parish Cllrs representatives on the Trust on progress in obtaining a meeting of the Trust and information on its finances.

**14. Jubilee celebrations.**

- a) Update on progress from the Chair
- b) Approve the Parish Council adopting the street party in Laverton.
- c) Consider Risk assessments for Parish Council events

**15. Governance Documents** – Consider how to progress adopting the new Code of Conduct and Standing Orders from the NALC

**16. Cloud Storage Backup** – Consider and approve a cloud storage backup for the Clerk’s PC

**17. Property Assets.**

- a) Consider any issues of concern noted by Councillors or members of the public
- b) Consider arrangements for the annual review of the condition of assets
- c) Latest information re a defibrillator at the Dallowgill Outdoor Centre
- d) Bus Shelter improvements update from Cllr Berry
- e) Consider whether the concrete water trough near Dallowgill is an asset of the Parish Council
- f) Lambers Quarry – resident has agreed to trim the nettles.

**18. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways.
- b) Back Lane North – concern regarding multiple potholes
- c) Disappearance of dog waste bin on Ringbeck Road
- d) Any new Highways items to be raised by Councillors or public.

**19. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Confirm plans for the publishing of the AGAR and the notice of public rights
- d) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
Morgans	£475.00	Grass Cutting
DTMS	£61.20	Caretaker Duties Jan- Feb
Beyond Digital	£92.00	Printing – Jubilee Flyer
Clerk	£31.32	Extra meeting payment – Annual Meeting
DTMS	£30.60	Play area inspection
DTMS	£81.60	Caretaker duties Mar-May

**20. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

**21. Date of next meetings:**

Date of Next ordinary meeting Monday 27<sup>th</sup> June 2022 at 7.20pm in the Main Hall, Mechanics Institute, Main Street, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 21<sup>st</sup> June 2022 please.

Dated 25/05/2022

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

