

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

Monday 12 December 2022 at 7:20pm for a prompt 7.30pm start in the **Annex of the Mechanics Institute, Main Street, Kirkby Malzeard**

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.** Approve requests for dispensations if any. Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda
- 3. Approve the Minutes of the Parish Council meeting held on 21st November 2022**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) Resident – Complaint re: gate at Swetton cattle grid
  - b) NYCC - RESTRICTED BYWAYS 15.75/34 AND 15.119/12, WETSHOD LANE AND DRIFT LANE, LAVERTON AND SKELDING PARISHES MODIFICATION ORDER 2022
- 5. Urgent updates from County and District Councillors if present.**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**

None
- 8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
  - a) 22/04413/FUL - East Farm Laverton Village Laverton, Erection of outbuilding to accommodate oil tank, domestic waste bins and log storage. Halliday.
  - b) 22/04633/FUL - 6 The Green Kirkby Malzeard, Loft conversion and rear dormer, front porch extension, and replacement garage. Birch.
  - c) 22/04607/FUL - Ashfield Kirkby Moor Road Kirkby Malzeard, Demolition of existing conservatory. Replacement oak framed garden room/orangery. Holden.
- 9. Planning – Enforcement issues.**
  - a) Consider any updates received on recent cases dealt with by Enforcement Office.

b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**10. Children's Play Area.**

- a) Consider recent weekly condition reports from Councillors.
- b) Consider quotations for repair to the large gate
- c) Consider points raised in the annual play area inspection report
- d) Consider researching adding or replacing a piece of equipment to the play area

**11. CIL payment** – Consider where to allocate recent funds received.

**12. Local Organisation Grants** - Consider the results of the public consultation on the grant scheme.

**13. Christmas trees and lights** – Update from Cllr Aksut

**14. KMLD Business/Community Group** – Update from Cllrs Aksut and Hughes

**15. Mechanics Institute Generator** – Update from the Chair

**16. Kirkby Malzeard Charitable Trust** – Consider any updates from Cllrs Berry and Lobley

**17. Property Assets.**

- a) Consider any issues of concern noted by Councillors or members of the public
- b) Pinfold - paths and wooden surrounds of beds
- c) Update from Cllr Berry on the bus shelter improvements

**18. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new Highways items to be raised by Councillors or public.

**19. Clerk's salary** - Consider moving the clerk's salary onto the incremental NJC Scale 7-12 (subject to annual appraisal) and promoting the clerk from point 7 to point 8, backdated to April 2022.

**20. Budget 2023-24** – Consider and approve budget.

**21. Precept 2023-24** – Consider and approve precept request to be included within Council Tax demands.

## 22. Financial Items:

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Consider and approve arrangements for the year end audit.
- d) Approval of payments (including VAT where applicable);

Payee	Amount	Item Paid For
CLlr Hughes reimbursement	£994.66	Fireworks expenses
CLlr Aksut reimbursement	£50.00	Business group expenses

**23. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

## 24. Date of next meetings:

Date of Next ordinary meeting Monday 30<sup>th</sup> January 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 24<sup>th</sup> January 2023 please.

Dated 7/12/2022

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

