

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

on Monday 22 May 2023 at 6:00pm in the **Annex of the Mechanics Institute, Main Street, Kirkby Malzeard**

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.** Approve requests for dispensations if any. Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda
- 3. Approve the Minutes of the Parish Council meetings held on 24<sup>th</sup> April 2023**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a. **NYCC** – Request for photos re: Signage request for the footpath from Arrowfield to Back Lane in Kirkby Malzeard
  - b. **Kirkby Malzeard Pre-school** – concerned that the PC had not informed the organisation re availability of 2022/2023 Local Organisation grants
- 5. Report from our North Yorkshire Councillor (if available).**
- 6. Planning – recent Applications made to Harrogate Borough Council where the Parish Council have not consulted:**

None
- 7. Planning – notification of recent Decisions made by Harrogate Borough Council:**
- 8. Planning - recent Applications made to Harrogate Borough Council. The Parish Council will provide a response on the following cases:**
  - a) ZC23/01484/DVCON - Mount Pleasant Farm Laverton, Variation of Condition 2 (approved plans) to allow alterations of drawings, of planning application (22/02968/FUL). Robinson
  - b) ZC23/01735/FUL - Ivy Bank Campsite Galphay Road, Demolition of the existing toilet and shower block. Erection of replacement toilet, shower and guest facilities. Mr And Mrs Raw.
- 9. Planning – Neighbourhood Plan – Update from the steering group.**
- 10. Planning - Enforcement issues.**
  - a) Consider any updates received on recent cases dealt with by Enforcement Office.

b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**11. Methodist Chapel** – update from Cllr Aksut re Asset of Community Value application and grant application for a feasibility study.

**12. Community Events** - Report on the success of the Coronation Lunch Party and consideration of the Big Weekend plans involving the Parish Council including insurance and risk assessments- update from the Chair and others.

**13. Traffic Data Loggers** – Update from Cllr Aksut.

**14. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.
- b) Update from Cllr Heap on the progress regarding improvements to the play area

**15. Property Assets.**

- a) Consider any issues of concern noted by Councillors or members of the public
- b) Bus shelter renovations – approve expenses

**16. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Any new Highways items to be raised by Councillors or public.

**17. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of cloud backup renewal at a cost of £90.00.
- d) Approval of payments (including VAT where applicable);

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
Cllr Berry reimbursement	£320.50	Bus shelter glazing and roof repairs
Account-ant	113.40	Audit 22/23
Josie Ward	£25.00	Refreshments for long meeting 22 May

**18. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

**19. Date of next meetings:**

Date of Next ordinary meeting Monday June 26 2023 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 20th June 2023 please.

Dated 17/05/2023

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

