

# **KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL**

## **OFFICIAL NOTICE OF A PARISH COUNCIL MEETING**

Monday 26 February 2024 at 7:20pm for a prompt 7.30pm start in the **Annex of the Mechanics Institute, Kirkby Malzeard**

### **AGENDA**

- 1. Welcome. Apologies for absence from Councillors - approve reason why unable to take part.**
- 2. Declarations of Disclosable Pecuniary Interest, Other Interests or Close Association.**
  - a) Consider Councillors' Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda
- 3. Approve the Minutes of the Parish Council meeting 29<sup>th</sup> January 2024**
- 4. Correspondence – any urgent items will be raised by the Clerk for consideration and action.**
  - a) **Resident** – Complaint re: dog fouling.
  - b) **Resident** – Complaint regarding the PC response to planning application: ZC24/00112/FUL
  - c) **YLCA** – D-Day 80 guide
  - d) **NYC Planning officer** - response to the PC's request for a meeting
- 5. Report from our North Yorkshire Councillor (if available).**
  - a) Update from Cllr Cunliffe-Lister
- 6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted:**
- 7. Planning – notification of recent Decisions made by North Yorkshire Council:**
  - a) ZC23/04501/DVCON - The Grange Back Lane Kirkby Malzeard, Application to vary condition 5 (highways) of outline approval 18/01600/OUT - Outline application for the erection of 5 no. dwellings with access considered. (Revised Scheme) to omit the need for a footway between the visibility splay and the existing highways following a request from the Highways Authority. Briahaze Village Homes. Permitted
  - b) ZC23/04508/FUL - Barden House Main Street Kirkby Malzeard, Demolition of existing garage building and erection two storey Granny Annex. Hoskison. Refused
  - c) ZC23/04056/LB - Laverton Grange Laverton, Listed Building Consent for the proposed alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension (to form the carriage house). Brassington -Permitted

- d) ZC23/03715/FUL - Laverton Grange Laverton Village Laverton, Alteration, extension and conversion of 3no. dwellings (Primrose, Hayloft and Bramble) into 2no. dwellings (Hayloft and Bramble) and the residential conversion of outbuildings to include alteration and extension. Brassington. Permitted
- e) ZC23/04557/FUL - Grey Gables Laverton, Proposed two storey extensions to existing large detached residential property and general alterations. Denby. Permitted
- f) ZC23/04074/FUL - Montbray House Back Lane Kirkby Malzeard, The addition of a glass roofed verandah to the rear external wall of Montbray House. The verandah will sit on the existing rear patio and will measure 9 meters long by 3.5 meters wide. The roof will be constructed of reinforced safety glass, supported by a metal frame and 4 metal posts and secured to the rear wall of Montbray House. The metal frame and support posts will be finished in anthracite powder coating to match the existing bi-fold doors on the rear wall of the house. The front and left hand elevations of the verandah (as viewed from the rear garden) will be open-air (ie will have no walls or doors), and the right hand elevation will have reinforced glass sliding doors. Ralli. Permitted

**8. Planning - recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases:**

- a) ZC24/00254/FUL - Laverton Hall Laverton, Erection of detached Garage & Erection of detached woodstore. Ball.
- b) ZC24/00334/FUL - Ash Tree Farm Kirkby Malzeard, Single storey glazed oak frame structure (revised scheme). Sykes Brown
- c) ZC24/00461/FUL - Sewage Works Ripon Road Kirkby Malzeard, Erection of one Glass Reinforced Plastic (GRP) Ferric Sulphate Dosing Kiosk. Yorkshire Water Services Ltd

**9. Planning - Enforcement issues.**

- a) Consider any updates received on recent cases dealt with by Enforcement Office.
- b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration.

**10. Local Neighbourhood Plan – Update from the steering group on responses to the recent consultation**

**11. Proposed Allotments in Kirkby – update from the Chair and Cllr Hughes and consideration of next steps.**

**12. Trees – Update from Cllr Floyd**

**13. Children’s Play Area.**

- a) Consider recent weekly condition reports from Councillors.

- b) Consider quote from DTMS to complete the work required as a result of the annual play area inspection report- Update from Cllrs Berry and Heap.

#### **14. Local Organisation Grants 2023-24**

- a) Council will consider applications and approve allocation of grants from the 2023-2024 fund pool. Applications have been received from:
- a. Kirkby in Bloom
  - b. Kirkby Malzeard Bowls Club
  - c. Highside Playing Fields Association
  - d. Mechanics Institute
  - e. Fountains Brownies
  - f. Kirkby Malzeard Preschool

#### **15. Data Logger – Update from Cllr Aksut.**

#### **16. Property Assets.**

- a) Consider any issues of concern noted by Councillors or members of the public

#### **17. Highways issues.**

- a) Update on existing cases and review of recent work undertaken by NYCC Highways
- b) Consider any action required from PC in regards to further accidents at the junction of Long Swales Lane and Main Street.
- c) Any new Highways items to be raised by Councillors or public.

#### **18. Financial Items:**

- a) Bank statement – balance, outgoings and income on latest available statement.
- b) Cash Book – up to date record of payments/receipts. Reconciliation with bank statement.
- c) Approval of payments (including VAT where applicable)

<b>Payee</b>	<b>Amount</b>	<b>Item Paid For</b>
DTMS	£45.90	Play area inspection
Cllr Manson	£45.12	Telephone box repair
Cllr Hughes	£150.00	Transport of Christmas tree

#### **19. Resignation of Clerk:**

- a) To note the resignation of Victoria Preston as clerk from May 1, 2024
- b) Consider and approve job specification and approve means of publishing the post.

**20. Any Other Business:** Items not covered elsewhere on the Agenda can be raised by Councillors and Members of the Public for discussion and referral onto Agenda of next ordinary meeting.

## **21. Parish Meetings:**

The Annual Parish Meeting For Laverton and Dallowgill will be held Monday 4 March 7.30pm and The Annual Parish Meeting for Kirkby Malzeard will be held Monday 11 March 7.30 pm.

## **22. Date of next meetings:**

Date of Next ordinary meeting Monday, 25<sup>th</sup> March 2024 at 7.20pm in the Annex of the Mechanics Institute, Kirkby Malzeard. Any items to go on the Agenda for the Council meeting should be submitted to the Clerk by 19<sup>th</sup> March 2024 please.

Dated 21/02/2024

**PARISH CLERK:** Victoria Preston, 17 Cypress Gardens, Ripon, HG4 2LT (Postal enquiries only) Tel: 07725801675 Email: [clerk.kmldpc@outlook.com](mailto:clerk.kmldpc@outlook.com) Agenda, along with General Privacy Notice, also available on the Parish Council website: [www.kirkbymalzeardarea.org.uk](http://www.kirkbymalzeardarea.org.uk) Facebook: @kmldpc

