

## Kirkby Malzeard Bowls Club

### End of Season Meeting Minutes – 20 Sep 2021

KMBC's End of 2021 Season Meeting was held at the KMBC Clubhouse, 20 Sep 2021 starting promptly at 6pm.

Attendees:

Chairman: Norman Kitching

Treasurer: Sue Bramley

Members (alphabetical order): Tony Biddulph, Judy Buckton, John Collins, Grant Evans, Ric Hill, Chris Hooper, Ann Kitching, Guy Smalley, Julie and Mac Tattersall,

New Members: Elaine Ingle, Nickki Lindley, Chris Stoodley

Apologies: Shaun and Caroline. (Ric subbing in as Secretary for Meeting Minutes)

*Agenda repeated below with Minutes in Italics and any **Decisions/Vote Results/Actions in Bold text:***

Chairman called the meeting to order, thanking everyone for attending and proceeded to address the topics in the agenda, in the order below. Turning to the Primary for each topic to present details and then calling for a vote on each topic, or agreement to defer, as applicable.

*Treasurer Sue Bramley presented a summary of the club finances, balance in club account in September 2019, 2021 and income from last receipt of subs in July 2020.*

Since these minutes may be posted to the club website, rather than make financial details available to the general public, any member not in attendance should contact Sue directly with any questions regarding club finance: [swbramley@gmail.com](mailto:swbramley@gmail.com).

Topics/Issues requiring approval for club funds expenditure:

General:

Club re-affiliation with Bowls England and Yorkshire Bowling Association	Ric	now
2021: £5 per member BE (Yorkshire waived 2021 fee) x 24 members		£120
2022 renewal due in May: £8 per member (£5 BE + £3 YBA) x # of members		

*Ric H presented a brief summary of the process for affiliation to Bowls England (BE) and Yorkshire Bowling Association and the benefits to KMBC from affiliation with both organizations. See this website for a BE summary of club benefits:*

<https://www.bowlsengland.com/club-services-overview/>

*John C also noted that KMBC has missed out on up to £2,000 of grants in the past 18 months, which were distributed to BE from UK gov't as COVID-related support and in turn passed down to member clubs.*

***This motion was APPROVED by majority vote: 12 For, 2 Against***

***ACTION: Sue B to post check from club funds to Yorkshire Bowling Association. COMPLETED 22 Sep 2021***

Jacks and mats replacements	Ric	Spring
Club Package – Drakes Pride (bowlsdirect.com): 12 mats + 6 jacks		£220

*Norm requested 3 matts from the shed and 2 jacks to illustrate the condition of these items in KMBC inventory. There was general agreement that we need replacements, but this issue was deferred as an expenditure that could be postponed until beginning of next season.*

***Deferred until Spring 2022, pending status of Club Finances.***

Maintenance Issues:

Spiker: spiker hire (if necessary): £105 for two-day hire	Tony	now
spiker purchase (£1), transport (£50), £15 rubber mounts and engine repair (£ ??)		£51 + repair costs

*Tony B described the purchase of the spiker from an area cricket club at £1, the need to transport it promptly or loose the spiker to another buyer, and the engine repairs recently completed (but not yet billed).*

*Norman and Ann expressed concern regarding the purchase of the spiker (and associated costs) without prior consent of KMBC Committee.*

*Tony stated that he acted on a unique and fleeting opportunity to acquire a required piece of machinery for the club and reiterated that the additional transport cost (£50) were not foreseen, but required on short notice.*

*Grant E pointed out that this acquisition will save the club the £105 cost of hiring a spiker, which is recommended for greens maintenance at least two times per year.*

*John added that Tony had acted with the best interests of the club in mind, the results have benefited the club and he raised the motion that Tony should be reimbursed. Grant attempted to Second this motion, but was told by Norman that a second was not necessary and that he wanted to move on.*

***The motion to reimburse for incurred costs and engine repairs (when bill received) was APPROVED by majority vote.***

***Norman reiterated that any future acquisitions require prior consent of KMBC Committee.***

***ACTION: Tony to provide spiker engine repair invoice to Sue for reimbursement***

Mower - professional service	Grant	Autumn
Engine service, blade sharpening, height calibration	Details to be presented	

*Grant had contacted a local small engine servicing firm, with quote of for mover service of £300-500*

*Some collective memory of when mower was last serviced, no consensus.*

*Discussion regarding costs and potential for lower fee from previous vendor*

***Deferred pending additional quotes***

***ACTION: Norman to provide previous vendor contact details***

Overseeding (with specialized bowling green grass):	Grant	now
seed: £112 20kg bag x 2 bags	£224	
spreader: no cost, Norman has one to loan	no cost	
high quality loam top dressing: £120 cubic meter bag x 1 bag	£120	total £344

Levelling (Spring via multiple applications)	Grant	Spring
high quality loam top dressing: £120 cubic meter bag x 5 bags	£600	

*All green maintenance issues merged into one topic during discussion.*

*Grant provided Green Maintenance Plan based on extensive research on current lawn bowl green maintenance techniques and methods.*

Much discussion regarding type of loam, how to level, sand, etc and what was needed and/or had been done in the past.  
 Sand: Grant provided quote of £42/ton for the quality of sand required  
 Tony mentioned there are several bags of sand in equip shed left-over from last professional treatment (2018?)

**APPROVED pending outcome of below actions:**

**ACTION: identify amount of left-over sand and how much/if any required to purchase**

**ACTION: Engage with Rodney/Cricket Club re: piggyback on their loam order. COMPLETE: Not possible this fall, loam already delivered**

**ACTION: Ric to provide Bowls England green maintenance consultation details, once BE affiliation confirmed.**

Edge wood replacement, 3 sides of green (rotten/unstable)	Tony/Brian	Autumn
£5 each: 12 ft, 1.5 inch thick treated boards.		
10 per long side (120') x 2 + 9 per short side x 1 = 29 boards (max)		<del>£145</del> 185

Consensus of damage to edging boards (rotting) by previously used bark decomposing into compost and retaining moisture.

Tony provided updated quotes for wood required for Edge: total £185

**APPROVED. Club will reimburse for material costs, receipts required**

walls, inside lowest board replacement (rotten all around)	Tony/Brian	Autumn
£4 each: 12ft, 1 inch thick treated boards.		
2 x 120' (20 boards) + 2 x 105' (18 boards) = 38		£152

Tony provided updated quotes for wood required for both Walls and Edge

**APPROVED. Club will reimburse for material costs, receipts required**

gutter renovation with artificial grass (mulch has caused board rot)	Grant	Autumn
1 side completed (clubhouse end/west). 3 sides required.	details to be presented	

Grant discussed purchase of artificial grass off-cuts used for west side gutter at very low cost, and will search for similar purchase opportunities to complete other 3 gutters.

*Norman asked Grant to repeat, as he had “fallen asleep”.*

**DEFERRED pending final costs and edging replacement.**

clubhouse and shed exterior: cleaning and wood preservative application	??	Autumn
cleaner and pressure washer needed?	£ ??	
preservative: ~ £25/tin x 4 tins + paint brush set £5:	£105	

*consensus was that pressure wash preparation not required.*

*Judy offered up 1 can of treatment. Norm requested use of high-quality treatment to be used on clubhouse.*

**APPROVED. Club to reimburse for material cost, receipts required.**

bowls sign re-install – metal legs into concrete (not reattach to 4x4 posts)	Tony	anytime
post-crete x 1 bag: £20	£20	

**APPROVED. Club to reimburse for material costs, receipts required**

**grand total: £1,747\***

**\* not incl mower service, spiker engine repair, and gutter artificial turf**

Additional expenditure topics?

None presented

### Other topics

- **AGM:**

- proposed dates? **15 Nov 2021**
- Some/all elected club officials stepping down, replacements to be elected at AGM: Chairman, Treasurer, Captain, Secretary, ?
  - *Norman confirmed that he is stepping down as Chairman.*
  - *Sue confirmed that she is stepping down as Treasurer*
- Annual Fees: *Ann and John brought up that our club fees are considerably lower than other area bowling clubs (especially considering membership fees were waived for 2021), and a fee increase should be considered*

- ***ACTION: ensure KMBC Annual Fees were on the AGM Agenda for discussion.***
- Holiday Party – venue and date?
  - **Ric took action to organize. COMPLETE. Further details via email and at AGM**
- Fund Raising plans – Dominoes, other?
  - **Ric took action to contact Noel and take over Dominoes coordination**
- Highside: Duck Race tickets & help on Thurs/Fri/Sat? Fees due next year?
  - **KMBC duck race ticket allocation (50) sold at meeting and by Mac in days following mtg**
  - **Ric volunteered to represent KMBC to work at Duck Race (bar and tear down)**

## **Addendum**

Follow-up meeting 11Oct, 4pm. KMBC Pavillion

Attending: Norm, Grant, Ric

Subject: Norm's conduct at the End of Season meeting, specifically concerning comments made to Grant

### Minutes:

- Norman offered a general apology if anyone took offence at his words.
  - Grant indicated that wasn't what this meeting was about – he needed to apologize specifically concerning the words and conduct directed at Grant in the End of Season meeting.
  - Norman did offer an apology for his conduct and comments to Grant at the End of Season meeting.
  - Grant accepted this. Shook hands with Norman and departed.
- Additionally, Norm went over previous greens maint records/receipts with Ric. Digital copies made of key items.