OFFICIAL NOTICE OF A PARISH COUNCIL MEETING
KIRKBY MALZEARD, LAVERTON AND DALLOWGILL PARISH COUNCIL

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Monday 31st March 2025 at 7.30pm in the Mechanics Institute Annexe for the purpose of transacting the following business

Minutes

Present: Cllrs – Manson (chair), Floyd, Lobley, Berry, Aksut, Heap, Hughes + the Clerk and one member of the public

1. Welcome. Apologies for absence from Councilors - approve reason why unable to take part. Note that voice recording may be taking place during this meeting for minuting purposes. - None

2. Declarations of Disclosable Pecuniary Interest, **Other Interests or Close Association**. Consider Councilors Declarations of Disclosable Pecuniary Interest or other interests or close associations for items on this agenda

a) Cllr Floyd – declared another interest as a neighbour re Stubbings Farm item 8b.

b) The Chair along with Cllrs Aksut and Hughes declared a DPI in item 8a, they all hold a dispensation in regard to discussion and voting re the Henry Jenkins

3. Approve the Minutes of the Parish Council meeting held on the 24th February 2025 – Minutes approved and signed by the Chair.

4. Correspondence: any urgent items will be raised by the Clerk for consideration and action.

a) Email from resident regarding enforcement order Laverton Lane. (item 11a) and similar points raised on community website including concern re potholes– **Action: Clerk** to inform resident of actions that have been taken by the Parish Council and North Yorkshire Planning Enforcement office. **Cllr Aksut** to respond to website queries.

b) Issue raised by resident regarding NY waste wagon using Back Lane. **Action:** Clerk to inform NY waste disposal of the unsuitability of access for waste disposal wagons along Back Lane North.

c) Issue raised by resident regarding building vibration from heavy goods vehicles on Main Street in the vicinity of Former Tea Rooms. **Action:** Clerk to inform NY Highways as repairs have been carried out in the past at this location.

5. Report from North Yorkshire Councillor – Report received from Cllr Cunliffe-Lister in her absence. – Full report available via Community website - Parish Council

6. Planning – recent Applications made to North Yorkshire Council where the Parish Council have not been consulted: - None.

7. Planning – notification of recent decisions made by North Yorkshire Council:

a) Conversion and extension of barn to form 1 no. dwelling (revised scheme) Honeysuckle Barn Missies Lane Galphay Mr And Mrs Wills: - Permitted

b) ZC25/00108/FUL Conversion of stable into Holiday Let.Bogs Hall Stables Bogs Hall Farm Laverton Road Kirkby Malzeard. O'Brien – Permitted

8. Planning – recent Applications made to North Yorkshire Council. The Parish Council will provide a response on the following cases: -

a) APPLICATION NO: 6.24.58.K.FUL ZC25/00661/FUL
PROPOSAL: Conversion of vacant/redundant outbuildings to provide 1no. holiday cottage including external alterations and associated hardstanding.
LOCATION: The Former Henry Jenkins Inn Main Street Kirkby Malzeard
APPLICANT: Mr Justin Claybourn

Parish Council unanimously agreed Response: B – **The Parish Council objects** on the planning grounds:-

a) The building is too small and unsuitable for this development
b) The proposal has unnecessarily large hardstanding
c) This application is a duplication of a prior application that was refused. The Parish Council consider that development of this building would harm the prospect of the Henry Jenkins site being used viably as a community facility.

b) APPLICATION NO: 6.29.37.B.FUL ZC25/00587/FUL
PROPOSAL: Retrospective consent for erection of single storey annexe, terrace and dry stone wall.
LOCATION: Stubbings Farm Dallowgill Ripon North Yorkshire HG4 3QY
APPLICANT: Mr B Buckingham

Parish Council agreed Response B – **The Parish Council objects** on the planning grounds:

a) Building materials used are out of character for residential buildings in this location in this National Landscape area and are very visible from the far side of the valley.
b) The Parish Council do not want a precedent set by this development for any future residential applications in this area.

c) APPLICATION NO: 6.29.138.FUL ZC25/00396/FUL
PROPOSAL: Installation of small greenhouse
LOCATION: The Arches Missies Farm Laverton Ripon North Yorkshire HG4 3NX
APPLICANT: Mr David Long

Parish Council Response A – The Parish Council has no objections

9. Planning - Laverton Road development - flood risk mitigation proposals – questions were raised regarding the Laverton Oaks development – Clerk received a response from NYC Planning - circulated to Cllrs**. Action: Cllr Aksut** to raise itemised questions for the clerk to raise regarding the planning officers' response.
Action: **Clerk** to ascertain from Planning Officer the amount of commuted sums available via this development.

10. Planning – Commuted Sums and CIL – February report on Commuted sums received Noted various small amounts of Commuted Sums still available.

11. Planning - Enforcement issues.
a) Consider any updates received on recent cases dealt with by Enforcement Office: - Response received from Planning regarding pending legal action and legal enforcement.
It was noted at the Laverton and Dallowgill Parish meeting that although the current planning Enforcement notice served on the Laverton Lane development makes the buildings illegal it does not apparently note the public footpath that has been diverted.
Action: Clerk to inform the Enforcement Officer
b) Consider any other possible breaches of planning consents, conditions or regulations currently existing within the Parish. Any matters raised by Councillors or Public will be referred to the Planning Enforcement Office at HBC for consideration. – Item raised at the Laverton and Dallowgill Parish Meeting – hardstanding parking area has been formed adjacent to St Peters Church. **Action:** Clerk to inform the Enforcement Officer.

12. Recent Kirkby Malzeard and Laverton and Dallowgill Parish Meetings – update from Cllrs who attended on main issues raised.
a) Laverton and Dallowgill meeting: 8 residents attended. Main issues raised
- Outdoor lighting at Mt Pleasant – are they acceptable? – **Action:** clerk to ascertain information from NY Planning.
- Dangerous Potholes in various locations – **Action:** Cllr Floyd to take photos for clerk to register with NY Highways.

b) Kirkby Malzeard meeting – concern re speed of traffic in Kirkby Malzeard – discussed under item 18

13. Neighbourhood Plan –Update from the Steering Group – report received **Action:** Cllrs on the steering group will respond to the issues raised.

14. Kirkby Malzeard Charity Trust – Update from Cllrs Lobley & Hughes – Cllrs Lobley / Hughes reported on the minutes of the last meeting highlighting a variety of problems associated with some of the proposed tenanted land. It was noted that the Parish Council had not submitted a tenancy bid due to the time restricted tenancy conditions. **Action: Cllr Hughes** will pursue a future tenancy for allotments if a suitable field is advertised again and

work with the Allotment action group to develop a Planning Application for submission by the PC.

15. PC use of a gov.uk domain and update on website development. – Update from Clerk. – Website available to view in construction www.https//kmld-pc@gov.uk Photos for the website have been taken and will be forwarded to WJPS. Additional subject headings can be added on request. For consideration by Parish Council – Date for email change over from personal to gov.uk. – deferred to April meeting due to current email merger problems. **Action:** Clerk to contact web design team to resolve the email problems. Consideration of Keeper software **–** clerk highlighted the current problems with password storage in relation to cyber security. The web design company have quoted for a secure password storage solution – this solution was agreed. **Action:** Clerk to confirm with WJPS

16. Children's Play Area:

a) Weekly inspection reports and state of ground surfaces **-** Cllr Heap reported on ongoing issues with ground surfaces and thanks to Cllr Lobley for repairing a notice board. **Action: Clerk** to chase requested quote from DTMS for repairs

b) Latest DTMS reports, and consideration of quotations for works required – report received from DTMS for consideration and action. – action as above

c) ROSPA safety report from NYC if available – **Action:** Clerk to contact N Yorkshire requesting new ROSPA report, copy of report from 2023 and clarification of the legal necessity of 2 external inspectors

d) Update from working group on future proposals – Cllr Heap reported proposals for a new sign board with QR code for voluntary donations supporting the play area.

Action: Cllr Heap to chase quotations for proposed path works**.**

17. Property Assets.

a) Update on ash tree adjacent to Children's Play area – **Action:** Clerk to contact D Blakey to confirm the quote for its removal on safety grounds

b) Other issues raised by Cllrs or public

- Gate on Ringbeck quarry entrance – quote confirmed with Sam Watson for 10ft gate.
- Laverton quarry insecure fencing – **Action:** Chair to research name of NY lease manager: c**lerk** to inform them of the necessity to repair.

18. Highways issues.

a) Update on existing cases and review of recent work undertaken by NYC Highways- Blocked drain causing regular flooding on Laverton road bend was reported to Highways.

b) Any new Highways items to be raised by Councillors or public: - Road sign on Longswales Lane has been reversed – **Action:** clerk inform NY Highways again.

c) Data Logger, Speed watch update – Update on plans and data analysis from Cllrs Berry / Heap / Aksut:-

Data logger– **Action:** Cllr Aksut to set up over Easter break and confer with Cllrs Heap and Berry re location sites

Speed Gun – **Action:** Cllr Heap to set up training for use of Speed Watch

19. Financial Items.

a) Bank Statement – balance, outgoing payments and income on latest available statement. - accepted

b) Cash Book – up to date record of payment/receipts. - accepted

c) Update on savings account application – pending to new financial year.

d) Approval of payments (including VAT where applicable) – Payments approved

e) Review revised Cash book record for 2025 – 26 – deferred to next meeting for the confirmation of budget headings

f) Date for Annual Audit. Requested for w/c April – for report to May AGM.

g) VAT return submitted to HMRC for inclusion in the Year End. – noted.

PAYEE	Amount	Item paid for
YLCA Training	**£35.00**	Clerk training yr end accounts & Audit procedures
C McCormick Electrician	**£50.00**	Fitting Defibulator heater element
DTMS	**£91.80**	Playground Inspection & report 12.11.24 & 04.02.25

20. Any Other Business: Items not covered elsewhere on the Agenda can be raised by the Councillors and Members of the public for discussion and referral onto the Agenda of the next ordinary meeting.

- Street light out on Grantley Road – raised by resident
- Cllr Heap report on Dog Fouling – Information received from North Yorkshire County Council.

Meeting Closed: 9.30pm.

21. Date of next meeting:

Parish Council meeting: Monday April 28th 2025 Mechanics Institute Village Hall annexe. Any items to go on the Agenda for the meeting should be submitted to the Clerk by Tuesday 22nd April 2025.

PARISH CLERK: John Collins, Conifers Main Street, Kirkby Malzeard Ripon, HG4 3RS (Postal enquiries only) Tel: 07794964819 Email: clerk.kmldpc@outlook.com Agenda, along with General Privacy Notice, also available on the Parish Council website: www.kirkbymalzeardarea.org.uk Facebook: @kmldpc